

OFFICE OF THE PRINCIPAL, V. N. (AUTO.) COLLEGE, JAJPUR ROAD

NOTICE NO. _____ / DATE _____

INDUCTION MEETING AND WELCOME CEREMONY

This is for information of all concerned that the **Induction Meeting and Welcome Ceremony** in respect of 2023 Admission Batch Class XI Arts, Science & Commerce students of this Higher Secondary School will be held in the **Conference Hall** at **11.00 A.M.** on dt. **01.08.2023 (Tuesday)**. The concerned students and all faculty members are hereby requested to attend and participate in the same.

The assignment of duty on dais is as under:-

1. *Prof. in-charge +2 Stream*
2. *+2 Admission In-charge*
3. *+2 Exams. in-charge*
4. *The Administrative Bursar*
5. *The Asso. Administrative Bursar, Sri D. K. Rout, Lect. in English*
6. *The Academic Bursar*
7. *The Asso. Academic Bursars, Sri R. K. Pahi, Lect. in Odia, Sri D. Behera, Lect. in Commerce*
8. *Superintendents of All Hostels*
9. *MO College Co-ordinator*
10. *VP +2 Cultural Association*
11. *All HODs*

Principal
V. N. (Auto.) College, Jajpur Road

Memo No. 2763 (12) / **Date** 31-07-23

Copy to Guard file / Principal's Guard file / Notice Board / Girls' Common Room / Staff Common Room / Academic Section / Accounts Section / Science Block / Commerce Block / Adm. Bursar / Head Clerk / College Website for information and necessary action.

Principal
V. N. (Auto.) College, Jajpur Road

31-7-23
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