

**OFFICE OF THE PRINCIPAL, V. N. (AUTO.) COLLEGE, JAJPUR ROAD**

**OFFICE ORDER NO. \_\_\_\_\_ / DATE \_\_\_\_\_**

Since **Sri Upendra Kumar Swain, Reader in English** is on leave, **Sri Dillip Kumar Rou**  
**Lecturer in English** of this college is hereby requested to act as the **HOD of English** in additio  
to his normal duties till Sri U. K. Swain resumes his duties as the HOD of English.

**Principal**

**V. N. (Auto.) College, Jajpur Road**

**Memo No.** 182 <sup>(12)</sup> **/ Date** 13-01-24

Copy to Order book / Principal's Guard file / Person Concerned / Establishment Section  
Accounts Section / Adm. Bursar / Personal file of Person Concerned / +2 Exam. Section / Aut  
Exam. Section / HOD, English / IQAC / College Website for information and necessary action.

**Principal**

**V. N. (Auto.) College, Jajpur Road**

*[Signature]*  
13-01-24