

**OFFICE OF THE PRINCIPAL, V.N.(AUTO.) COLLEGE, JAJPUR ROAD**

**OFFICE ORDER NO. \_\_\_\_\_ / DATE- \_\_\_\_\_**

**PROCEEDINGS OF THE MEETING OF THE RESIDENTIAL COMMITTEE**

**V.N.(AUTO.) COLLEGE, JAJPUR ROAD**

**18<sup>TH</sup> MARCH 2024**

**RESOLUTIONS-2024**

A meeting of the Residential Committee was held under the chairmanship of Dr. (Mrs.) Poonpun Das, Lecturer in Zoology & Warden in the Principal's Office Chamber at 4 PM on 18<sup>th</sup> March 2024(Monday) to discuss the hostel matters & the present issues in the hotels. The Principal welcomed all the members of the committee. The following members were present in the meeting.

**Members Present:**

1. Sri Ajaya Kumar Mahakud, Reader in Pol. Science & Administrative Bursar.
2. Sri Dasaratha Sahu, Lecturer in Chemistry & Account Bursar.
3. Sri Radhika Ranjan Kanungo, Lecturer in Physics & Associate Accounts Bursar.
4. Dr.(Mrs.) Poonpun Das, Lecturer in Zoology & Warden.
5. Dr.(Mrs.) Chirasmitha Mishra, Lecturer in Zoology & Superintendent of East Ladies Hostel.
6. Miss Pravasini Guin, Lecturer in Odia & Deputy- Superintendent of East Ladies Hostel.
7. Mrs. Pamodini Tarai, Lecturer in Economics & Superintendent of West Ladies Hostel.
8. Mrs. Mousumi Mishra, Lecturer in Psychology & Deputy- Superintendent of West Ladies Hostel.
9. Sri Sanatan Das, Lecturer in Sanskrit, Superintendent of Indradhanu Boys' Hostel

The Proceedings of the previous meeting was read out & confirmed. After thread bare discussion on all hostel matters & issues, the following resolutions are unanimously made;

1. Principal's quarter is temporarily allotted to Sri Sashikanta Lenka, Lecturer in Commerce for one month with effect from 19.03.24 to 18.04.24.
2. The house rent (Rs.2300/-), water charges (Rs.200/-) and electric charges as per the meter reading @6.50/- per unit will be paid by him. The water charges Rs.200/- will be deposited through online to the accounts of west Ladies Hostel.
3. He is required to hand over the key of the Principal quarter to warden on 19.04.24 positively, otherwise his salary will be held up from the month of April-2024 onwards.
4. All occupants of college quarters are hereby instructed to clear their all dues (house rent, water charges & electricity dues) before 31<sup>st</sup> March 2024. The account register will be verified by the warden and submitted to the Principal.

**Principal**

**V.N.(Auto.) College, Jajpur Road**

**Memo No. 1058 (10) Date- 20-03-24**

Copy to Office Guard File/ Principal's Guard File/ Administrative Bursar/ Academic Bursar/ Accounts Bursar/ Hostel Warden/ All Hostel Superintendents & Deputy- Superintendents/ Residential File/ Head Clerk// IQAC/ College Website for information & necessary action.

**Principal**  
20/03/24

**V.N.(Auto.) College, Jajpur Road**