

COLLEGE CALENDER 2021-22



VYASANAGAR AUTONOMOUS COLLEGE

Jaipur Road, Jaipur - 755019

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VYASANAGAR AUTONOMOUS COLLEGE
(Jajpur Road), Jajpur - 755019

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EDITORIAL BOARD

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Prof. Jibanbandhu Dass, . Lect. in Zoology
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Prof. Dr.Dillip Kumar Behera, Lect. in Physics
Prof. Dushmanta Kumar Behera, Lect. in Commerce
Prof. Mousumi Mishra, Lect. in Psychology

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The items of information given in the calender are
subject to revision and in case of any controversy, the
decision of the Principal is final.

PERSONAL MEMORANDA

Name of the Student

Class Section :

Roll No : Regd No :

Subject : Honours :

Name of the Father :

Name of the Local Guardian :

Permanent Address :

Present Address :

Date of Birth :

Blood Group :

Contact Ph. NO / E.mail :

Other information :



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Mission

To ensure and enhance the quality of our students by
nourishing their aptitudes and providing better
opportunities for their growth.

OUR MOTTO

The motto of our college is to transform our college
into an ideal place of learning, a healthy and progressive
educational institution where students get ample scope for
manifestation of their potentialities to become ideal
citizens with total commitment to human values and sense
of love for and kinship with nature.

“Time is too slow for those
who wait

Too swift for those
who fear

Too long for those
who grieve

Too long for those
who rejoice

But for those
who love

time is eternity.”

- *Henry Van Dyke*



The College Crest

THE CREST bears the name and address of the college. It symbolise ancient heritage and modern science, and embodies the ideals of wisdom, progress and enlightnment.

THE PAUL LEAF MANUSCRIPT stands for all encompassing vedic wisdom (Para Vidya) and the book symoblises secular knowledge (Apara Bidya) that is thr result of modern scientific study of truth.

THE SPACE CRAFT, THE LABORATORY, THE STAR AND THE PLANET are emblematic of our applied science and technology. The search ultimately culminates in enlightenment through total knowledge as indicated by our spiritual heritage and symbolised by the LAMP AND ITS FLAME.

At the bottom is written a Rig Vedic hymn, a prayer which means 'LET NOBLE THOUGHTS COME TO US FROM ALL SIDES'.

INFORMATION OF THE STUDENTS

1. The college calendar is an indispensable guide for the students of Vyasnanagar Autonomous College.
2. The college calendar is issued to a student on production of the library card.
3. The college calendar contains the rules, regulations, necessary and relevant informations about the college, the library, different examinations, college union election to the 'Students' Union and other Associations, N.C.C., Youth Red Cross, Proctorial system etc.
4. The college calendar embodies the rules for the smooth execution of various activities of the college.
5. Every student is expected to know the rules given in the college calendar.
6. Ignorance of any rule is no excuse.
7. The college calendar is neither a Code nor an Act and hence the rules therein cannot be subjected to legal interpretation and challenge in the court of law.
8. Any rule in the college calendar can be changed and modified at the discretion of the Principal if he or she thinks it necessary for the smooth working of the institution and welfare of the students.

OUR COLLEGE - ABRIEF HISTORY

Our college has an eventful history at its back. It was established on 7th July 1966 by name 'Vyasadev College of Arts, Science and Technology' and only later on that changed to 'Vyasanagar College'. The college has lent its name to the town that houses it. In naming the college the founding fathers wisely tookup the name of "Vyasa", the archetype of Universal man, in their determination to open up doors to higher learning in the locality by establishing a centre for higher education.

The College was shifted to its present campus in 1966, after the Puja Holidays, when a part of the main building was constructed with the with the generous contributions of the public on a plot of land measuring 32 acres. It is ideally located at a distance of 04 Kms. away from the city Bus-stop and Railway Station.

The college was founded with PU class in 1966 affiliated to the Utkal University and in subsequent years degree classes were opened up in Arts, Science and Commerce from the session 1968-69, 1978-79 and 1981-82 respectively. Honours teaching facilities were introduced

in different faculties at different points of its development. As the years rolled on, the college has grown in due response to the government policies from time to time. Besides all major subjects in Arts, Science and Commerce, the college has facilities for some 'Self Financing Course' today.

The college celebrated its Silver Jubilee in 1990. Autonomous status was conferred from the session 2009-10 and renewed in 2016. The college is a NAAC accredited one with 'B' Grade status. The College has been conferred CPE status by the UGC in 2010 as a mark of its excellency in teaching, learning and research activities.

The college has an imposing strength of 3000 students and is supported with about 120 teaching and 52 Non-teaching staff members.

On the publication of this issue of the calendar, we sorrowfully regret on the sad demise of some of the parent staff members, GB members and the public who remained associated with the college for long and whose vision and labour contributed significantly to the growth and development of the Institution. We pay our deep homage to all these departed noble souls.

SUCCESSION LIST OF THE PRINCIPALS

	From	To
Prof. P.N. Mall, M.A. (Offg.)	07.07.66	09.11.67
Prof. S.C. Panigrahi, MALLB	10.11.67	04.01.72
Prof. P.N. Mall M.A. (Offg.)	05.01.72	24.06.73
Dr. G.C. Pattnaik, M.A. PhD	25.06.73	05.12.80
Prof. S.V. Ramaya M.A.	06.12.80	19.08.81
Prof. M. Raja Rao, M.Sc. (Offg.)	20.08.81	01.09.81
Prof. P.K. Das. M.Sc.	02.09.81	30.11.81
Prof. P.N. Mall, M.A. (Offg.)	01.12.81	17.12.81
Prof. B. Rath M.Sc	17.12.81	05.06.83
Prof. K.B. Jena, M.A.	06.06.83	01.07.83
Dr. H. Rath MA PhD.	02.07.83	14.08.87
Prof.K.B. Jena, M.A. (Offg.)	15.08.87	21.02.88
Prof. R.C. Pattnaik, M.A., M.Phil.	22.02.88	06.04.91
Prof. K.B. Jena, M.A.	07.04.91	10.03.95
Mrs. T. Bose. M.A. (Offg.)	11.03.95	18.06.95
Prof. P.C. Raj. M.Sc.	19.06.95	31.08.97
Lt. R.N. Mohanty, M.A.	01.09.97	31.07.00
Prof. P.N. Mall, M.A.	01.08.00	31.10.01
Prof. Sankarsan Nanda, M.A.	01.11.01	31.01.03
Prof. M.D. Patra, M.A. (Offg.)	01.02.03	18.06.03
Prof. Dr. Niranjana Satapathy, M.A.Ph.D.	18.06.03	30.06.09
Dr. (Capt)Arun Kumar Barik, M.A., M.Phil,Ph.D.	30.06.09	28.02.10
Prof. Bijay Ku Panda, M.Sc. (Offg.)	01.03.10	05.04.10
Dr. Sridhar Sahoo, M.Com, M.Phil, Ph.D (Offg.)	06.04.10.	10.06.10
Dr. Bidyadhar Sahoo	11.06.10	30.09.13
Dr. Manmath Kumar Mohapatra, M.A.Ph.D.	01.10.13	02.10.13
Dr. Akshya Kumar Mohanty	03.10.13	28.02.15
Prof. Souravamoy Das	01.03.15	31.01.16
Prof. Hemanta Ku. Rout, M.A., M.Phil, LLB, B.ED	01.02.16	31.05.19
Prof. Major Dr SK Abu Taher, M.Com, M.Phil. Phd	01.05.19	31.03.20
Prof. Siba Charan Majhi M.A., M.Phil, (Utkal)	01.04.20	30.06.21
Prof. Debaprasanna Mohanty MSc. (Utkal)	01.07.21	25.08.21
Dr. Kusha Chandra Pradhan M.A., M.Phil, Ph.D	25.08.21	

GOVERNING BODY

V.N. AUTONOMOUS COLLEGE

1. **Sri Pradeep Kumar Biswal** - President
Plot No. 388/A, NG Road-3, Jagannath Vihar, Baramunda,
Bhubaneswar-751003
2. **Sri Tarun Kumar Das** - Member
At- Umapada, (Near Tahasil Office), Vyasaganagar
Municipality, Jajpur Road, Jajpur, Odisha
3. **Sri Rasananda Mohanty** - Member
At- Bank Street, Jajpur Road, Jajpur, Odisha
4. **Sri Prafulla Kumar Samal** - Member
At-Umapada, Vyasaganagar Municipality, Jajpur Road, Jajpur, Odisha
5. **Mrs.Sarojini Bal** - Member
Officers Colony, Ferrochrome Project, Jajpur Road, Jajpur, Odisha
6. **Sri Sashibhusan S.Upadhya** - Member
Resident Director, Jindal Stainless (Industrialist), H-
132, Cosmopolies, Khandagiri, Bhubaneswar, Odisha
7. **Debaprasanna Mohanty** - Member
Reader in Chemistry, V.N.Auto College, Jajpur Road, Jajpur, Odisha
8. **Dr.Binod Bihari Sahu** - Member
Reader in Botany, V.N.Auto College, Jajpur Road, Jajpur, Odisha
9. Member to be nominated by UGC
10. Member to be nominated by Utkal University
11. Member State Government Nominee - RDE
Bhubaneswar (by designation)
12. **Dr.Kusha Chandra Pradhan** - Principal cum
Secretary (Ex Officio)
Jajpur Road, Jajpur - 755019, Odisha

AUTONOMOUS EXAMINATION CELL
Controller of Examinations
Prof.Rajkishore Pahi, Reader
Prof.Radhikaranjan Kanungo, Lecturer

NACC ACCREDITATION AND REACCREDITATION

The peer team of National Assessment and Accreditation Council consisting of three members visited the college on 24.11.2005.

The team assessed the college from various academic and co-curricular aspects like teaching, learning, evaluation research, infrastructure, learning resources, student's progress, organisation and management and healthy practices.

The team interacted with the staff (Teaching and Non-Teaching), students and guardians separately. BAAC has accredited the college at the "B" grade vide its letter No. 89/2006, dt. 2.2.2006.

(1) Three members NAAC peer team revisited the college from 20.10.2014 to 22.10.2014 for reaccreditation of the institution. On their recorredations, the NAAC reaccreditated the college at 'B' grade vide its letters of 10.12.2014.

(2) College with potential for excellence (CPE), for its excellence in teaching, learning, research and extention activities, the college has been baged the prestigious. Centre with potential for excellence (CPE) states by the for UGC vide letter no D.O. No. F-12-1/2010 (NS/PE)dt. 13.05.2011

Autonomous Status :

The autonomous status was conferred to this college from the academic session 2009-10 to 2014-15, by the UGC vide letter No. F 22-1/2009, and Dept. of Higher Education vide letter No. V/HE (QB) 62/2007. 19634/HE Dt 18.6.2009 and Utkal University vide letter No. 3606/8.7.09.

Renewal of Autonomous Status.

**FACULTY MEMBERS OF V.N.(AUTO) COLLEGE SUBJECT WIZE
TEACHING STAFF DETAILS**

1. Dr. Kusha Chandra Pradhan Principal
M.A, M.PHIL, Ph.D 9437191386

ENGLISH

2. Sri Upendra Kumar Swain , Reader - M.A 9437533861
3. Sri Dillip Kumar Rout, lecturer - M.A, M.Phil. 9437276719
4. Dr (Mrs) PragyanPrabatika Dash,Lecturer- M.A,Ph.D. 9438333928

ODIA

5. Mrs. Diptimayee Das , Reader – M.A , M .Phil8093827117
6. Sri. Akshaya Kumar Mohanty , Reader – M.A 9438123204
7. Sri. GourangCharan Mallick, Reader- M.A 9861282233
8. Sri. Ranjit kumar Pahi , lecturer- M.A 9861193399

ECONOMICS

9. Sri. RajkishorePahi, Reader – M.A 9338016782
10. Sri. Sanatan Das, Lecturer – M.A , LLB 9338712991
11. Miss PramodiniTarai, Lecturer- M.A,M.Phil.8114784480
12. Sri. JaganathBehera, Lecturer – M.A, M.Phil., PhD, 8142030404
13. Sri Rupesh Kumar Moharana , Lecturer – M.A, M.Phil.7978295488

HISTORY

14. Dr. Arobinda Bose, Lecturer –M.A, M.PHIL. , Ph.D. 6370141763
15. Sri. Rajat Kanta Dash , Lecturer – M.A ,M.PHIL 9439818619
16. Sri. Durga CharanMangual, Lecturer – M.A, M.PHIL 8658242939
17. Sri. Rajesh Sahoo, Lecturer – M.A, M.Phil. 9658045716

POLITICAL SCIENCE

18. Sri. Dillip Kumar Mohanty, Reader- M.A 9338444068
19. Sri Babru Bahan Jena ,Reader- M.A 9438190572
20. Sri. Ajay Kumar Mahakud, Reader – M.A 9437425075
21. Dr. Golaka Bihari Mahakud, lecturer – M.A., LLB , Ph.D 9938432040

22. Sri. Khitish Kumar Mohapatra, lecturer – M.A 9937622471
23. Sri. Jagabandhu Sahoo, Lecturer – M.A., M.PHIL 7789950345

PHILOSOPHY

24. Sri. Prasanta Kumar sahu, Reader- M.A 9437745416
25. Sri. Narendra Prasad Behera, Lecturer – M.A, M,PHIL 9441376553
26. Mrs. Priti Pattanaik, Lecturer – M.A, M.PHIL 8984014819
27. Sri. Mohamad Saquib, Lecturer – M.A , M.PHIL 8908710222
28. Miss MousumiLenka, Lecturer – M.A, 6291605932

SANSKRIT

29. Sri. Amulya Krushna Padhi, Reader- M.A 9437667433
30. Lt. Purna Chandra Swain, Lecturer- M.A,M.Phil. 9437309476
31. Sri. Ajay Kumar Panda, Lecturer – M.A, 9861076178

EDUCATION

32. Sri. Tapas Ranjan Panda, Lecturer – M.A, M.PHIL, B.ED 9861096280
33. Sri. Bikas Kumar Behera, Lecturer –M.A. , B.Ed. 9938017457
34. Miss Krisnabit Rout, Lecturer – M.A, M.PHIL 7205992362
35. Dr.(Mrs) Sabita Jena, Lecturer – M.A, M.PHIL, PhD 8455804612

SOCIOLOGY

36. Miss Sandhyarani Das, lecturer – M.A , M.PHIL 7205680878
37. Miss Annapurna Rout , Lecturer – M.A. , M.PHIL 8895427379

PSYCHOLOGY

38. Sri. Ajay Kumar Das, Lecturer – M.A 9437606220
39. Miss Mousumi Mishra , Lecturer – M.A. , M.PHIL 8895969280

COMMERCE

40. Dr. Ramesh Chandra Samal, Reader- M.com, Ph.D. 9338546202
41. Dr. Sudhansu Kumar Das, Reader- M.com, M.Phil., PhD 9438117793
42. Dr. Ashok Kumar Sahoo, Lecturer– M.com, M.Phil., Ph.D. 9937381800
43. Mr. Bishnu Barudi, Lecturer – M.com 9438324830
44. Mr. Dusmanta Behera, Lecturer – M.com, M.Phil. 9438435733
45. Miss Nibedita Sahoo, Lecturer – M.com, B.Ed. 7008314865

PHYSICS

- 46. Sri. Prafulla Kumar Swain , Reader M.Sc 9668399590
- 47. Sri. Santosh Kumar Rath , Reader – M.Sc 8093708155
- 48. Sri. Radhika Ranjan Kanungo, Lecturer – M.sc 9437101364
- 49. Dr. Dillip Kumar Behera, Lecturer – M.Sc, Ph.D. 9861071184
- 50. Dr. Suchita Misra, Lect.- M.sc, M.Phil. Ph.D 9861637740

CHEMISTRY

- 51. Mr. Debaprasanna Mohanty, Reader- M.sc 9861239240
- 52. Mrs. Mamata Samal, Reader – M.Sc.M.Phil. 9438802432
- 53. Dr.(Mrs.) Sujata Otta, Reader – M.Sc., PhD , PGDCA 9437275776
- 54. Dr. Dasharatha Sahu , Lecturer – M.Sc., PhD 9438111392
- 55. Sri. Jayant Kumar Nayak, Lecturer- M.Sc. 9090599597
- 56. Miss Reena Roy , Lecturer – M.sc 9438683666
- 57. Miss Leena Mohanty, Lecturer – M.Sc. 9337312823
- 58. Sri. Brahmananda Sahoo, Lecturer- M.Sc. 9381995408

MATHEMATICS

- 59. Sri. Ashok Kumar Mishra, Reader- M.Sc., M.Phil. 9861435561
- 60. Md Tika Khan , Reader – M.sc, M.Phil. 9438016365
- 61. Mr. Bibekananda Jena , Lecturer – M.sc , M.Phil. 9437276721
- 62. Mr. Guru Prasanna Sahoo, Lecturer – M.sc 9438841522
- 63. Mr. Ranjan Kumar Sahoo, Lecturer – M.sc.PGDCA,B.Ed 9439116385

BOTANY

- 64. Dr. Binod Bihari Sahoo, Reader – M.sc, M.Phil., PhD 9437530671
- 65. Mr. Pravat kumar Swain, Reader- M.sc,M.Phil. 9437244648
- 66. Dr.(Mrs) Prativa Parida, Lecturer – M.sc, PhD, B.Ed. 9437449156
- 67. Dr. Priya Ranjan Behera, Lecturer – M.sc, PhD 9438559821
- 68. Mr. Prasanna kumar Mishra, Lecturer- M.sc, M.Phil. 9437440874
- 69. Mrs. Atasi Kusum Nayak, Lecturer- M.sc 8093318503

ZOOLOGY

- 70. Dr. (Mrs.) Poonpun Das , Lecturer- M.sc, M.Phil., PhD 9437530671
- 71. Mr. Jibanbandhu Dass, Lecturer – M.sc, M.Phil.M.Ed. 9438616138
- 72. Mrs. Chirasmita Mishra, Lecturer – M.sc, M.Phil.7978558814
- 73. Mrs. Jyotirmayee Sahoo, Lecturer – M.sc 9853405501

GEOLOGY

- 74. Mrs. Subhasini Mishra, Lecturer – M.sc 9439498087
- 75. Mrs. Manomaya Mishra, Lecturer- M.sc 7064331290
- 76. Sri. Tanmaya Kumar Prusty, Lecturer – M.sc 7008958604

INFORMATION TECHNOLOGY

- 77. Mrs. Mamatamayee Rout, Lecturer –
M.A.,DOEACC, O , LEVEL, M.C.A, 9778172906

PHYSICS (DEMONSTRATOR)

- 78. Mr. Madhusudan Jena, B.sc 9861416733
- 79. Mr. Ramesh Chandra Behera, B.sc 9437276844
- 80. Mrs. Baijayntimala Bal, B.sc, LLB 9777981256
- 81. Sri. Jayant Das Yadav, B.sc, B.Ed 9777981256

CHEMISTRY (DEMONSTRATOR)

- 82. Mr. Bhimsen Das , B.sc 9439630774
- 83. Mr. Ratnakar Swain, B.sc 9178408047
- 84. Mr. Rabindra Kumar Dubei, B.sc 9938907963

BOTANY (DEMONSTRATOR)

- 85. Mr. Pradosh Ranjan Ray, B.sc 9938907139
- 86. Mrs. Surendra Kumar Sahoo, B.sc 8908702925

ZOOLOGY (DEMONSTRATOR)

- 87. Mr. Pradeep Kumar Jena, B.sc 7205189040
- 88. Mrs. ChhabilaSahoo, B.sc 8763855908

EDUCATION (DEMONSTRATOR)

- 89. Mr. Damodar Rout, M.A. 9853461396

PHYSICAL EDUCATION TEACHER

- 90. Mr. Niranjana Prusty, 8093524525

NON-TEACHING STAFF
Not in order of seniority

<u>S.No.</u>	<u>Name of the Staff</u>	<u>Duties allotted / assigned</u>
1.	Sri Bauri Bandhu Das. Jr. clerk	Head clerk, RTI, Staff and Student Grievance Cell, College Internate matter.
2.	Sri Pradeep Kumar Biswal, Jr.clerk	Accountant, Finance Committee, Internal Audit, Funds Regulatory Committee, Resources Mobilization Committee, Institution Industry Collaboration Committee.
3.	Sri Madan Mohan Rout. Jr. clerk	Purchase Committee, College store, College Collection Counter (Degree) Science Society, College Guest house.
4.	Sri Sarat Kumar Jena, Jr. clerk	Academic section, YRC, Mo College, Construction and maintenance, SSC & SAF, career oriented courses, career counselling and placement. SC & ST cell.
5.	Mrs Minati Sahoo. Jr. clerk	Establishment section. Sexual Harssment Cell. Dramatic society. Anti-ragging Cell. National day / National Festival celebration.

- | | | |
|-----|---|---|
| 6. | Smt. Suprava Mohapatra. Jr.clerk | Diary and Despatch, +3 NSS (Girls unit). NCC (Girls unit), Girls common room. |
| 7. | Sri Khagaswara Prusty. Jr. clerk | +2 Examination Section, + 2 Cultural Association, NCC (Boys units). Boy's Common Room. Employees credit co-operation society. Cycle stand. Consumer co-operation store. |
| 8. | Sri Rabindra Narayan Sahoo. Jr.clerk | Accounts section. Collection Counter (+2) + 2 NSS (Boys units). GPF. Commence society. |
| 9. | Sri Kalpataru Panda. Jr. clerk | Study centre, Book Bank Atheletic club. College Magazine and college calender Environment Management Cell. |
| 10. | Smt. Niroj Prava Singh. Jr.clerk | Accounts section. Women's Hostel (West Baitarani) Residential Committee, Planning Forum. |
| 11. | Smt. Sila Sahoo, Librarian | College Library (Librayian) |
| 12. | Smt Karabi Mohanty | College Library (Asst. Librayrian) women's hostel (East-Enchament) |
| 13. | Sri Susanta Kumar Samal.
(Book Binder) | Autonomous Examination Section, students union |

- | | |
|---|---|
| | Extra mutual and Vyasa
Lecturer section, East
nature Club. Yoga and
meditation. |
| 14. Sri Samurti Ranjan Rout. Jr.clerk | Accounts Section (OAC,
OSOU UGC section
Internal audit Boys hoster
(Indradhani) EPF. |
| 15. Sri Santosh Parida. Jr.clerk-cum DEO | Computer Typing World
Bank Project. +3 NSS
Rooms College Canteen,
skill development DSA lab
security supervision file. |
| 16. Sri Manas Ranjan Pati. Com.
Instructor and DEO | +2 SAMS, PIMS. HRMS
Treasury matters
uploading in space E-
mail. CHSE. DHSE an
other online despatch of
+2 Scholarship Bio-metric
attendance. |
| 17. Smt. Swatishree Roy. Comp.Inst
and DEO | UG & PG SAMS CEMS
and Fakirmohan
Scholarship Downloading
(E-despath mail CHS,
CHSE in others letters and
document. |
| 18. Sri Pramod Kumar Patra. Comp.
Inst. and DEO | DEO in Autonomous
Examination cell UBA,
CHSE, NAO, CHO.
college website.1 |

Not in order of seniority

S.No.	Name of the Staff	Duties allotted / assigned
1.	Sri Khirod kumar Bihari, Lab Attd.	Attached to Head clerk and Establishment section.
2.	Sri Madan Mohan Barik, Lab Attd.	Department of Chemistry
3.	Sri Avimanyu Patra, Lab Attd.	Department of Zoology
4.	Sri Rabindra Kumar Roul, Lab Attd.	Department of Physics, Conference Hall, Generator
5.	Smt Gouri Mallik, Lab Attd.	Department of Chemistry
6.	Sri Avimanyu Sahoo, Lab Attd.	Department of Botany
7.	Sri Kusha Maharana. Lab Attd.	Department of Botany
8.	Sri Sisir Kumar Barik, Lab Attd.	SAMS Lab and Office
9.	Sri Ashok Kumar Dakhina Ray. Lab Attd.	Department of Physics
10.	Sri Kartika Chandra Sahoo, Lab Attd.	Autonomous Examination Section
11.	Sri Jaldhar Khilar, Night watchman	Night watchman
12.	Sri Manas Ranjan Nayak, Peon	Study Centre
13.	Sri Jadu Mukhi, Peon	Staff Cycle stand
14.	Sri Chandra Sekhar Nayak, Peon	Academic Section
15.	Sri HariHar Nayak, Specimen Collector	Principal's orderly
16.	Smt. Satyabhama Dhal, Peon	Girl's Common Room
17.	Sri Ajay Kumar Sahoo, Lib.Bearer	College Library
18.	Sri Natabar Malick, Lab Bearer	Staff Common Room, Athletic Club
19.	Sri Khetrabasi Nayak, Peon	Department of Zoology
20.	Smt Manju Munda, Peon	College opening and closing. Vice Principal's office room. IDP

- | | | |
|-----|----------------------------------|---|
| 21. | Smt Puspallata Rout, Peon | Study centre, DSA, Career counseling Programme |
| 22. | Sri Jetendra Malik, Day watchman | Treasury Sarkar(Accounts Section) |
| 23. | Sri Srikant Kumar Nayak, Peon | +2 Examination Section, UGC. |
| 24. | Sri Sadananda Sathy, Gardner | Commerce Block (Department of Commerce). Gardening |
| 25. | Smt Sanghamitra Jena, Lab Attnd. | Department of Geology |
| 26. | Sri Babula Mukhi, Sweeper | Sweeper (College Front, Upstair Arts Block, Autonomous Exam Section, Staff cycle stand Eastern side of the Arts Block Building) |
| 27. | Sri Subas Chandra Mukhi, Sweeper | Sweeper (Science Block, Study centre, Conference Hall, Commerce Block), College Library, NCC office. |
| 28. | Smt Dolli Mukhi, Sweeper | Sweeper (Arts Block Ground floor, Principal's office staff common room, College office, all sections / office room on the ground floor of Arts Block. |
| 29. | Smt. Annapurna Swain, Peon | Dairy and Despatch, Establishment section. |

Principal

V.N. (Auto.) College, Jajpur Road

DRESS CODE

In accordance with Govt. decision the college has introduced dress Code for all students from the Academic session 2005-06 and onwards.

+3 boys - Black Trouser and Ocean-green full sleeve shirt.

+3 Girls - Black Pyzama ocean-green kurta and black Odhni.

COLLEGE RULES

(A) GENERAL RULES :

(1) Undertaking : Admission is allowed on the grounds of merit and conduct of a student. Admission to the college cannot be claimed as a matter of right. Before a student is admitted into the college, he / she and his / her guardian shall have to sign an undertaking in the proper form to the effect that he / she shall abide by the rules of the college.

(2) Address : Each student must register in the college the address and mobile no. at which he /she lives and use. The student must have also informed the office in writing at once in case of any subsequent change of address.

(3) Application : A written application shall be handed over to the Head clerk or section head, who will place them before the principal. The Principal does not receive application from students directly.

(4) Activity : Students of the college are forbidden :

(i) to belong to any outside Athletic club or any other type of club or society.

(ii) to play for any team other than college team without previously taking the permission of the principal in writing :-

(5) Permission : When a team of students is deputed by the college to go out of the station, the students and staff members accompanying the team must obtain permission from the principal before their departure from the institution.

(6) Certificate : Conduct certificate, council or University mark sheets shall be issued on written application through the Academic section. Duplicate Mark sheet and Transfer certificate may be issued on the deposit of a fixed amount and production of an affidavit and undertaking to the effect that the original marksheet or T.C. was not used for securing admission into any other educational institution.

(7) Identity Cards : Students should always keep their identity cards with them which will entitle them to all privileges of the college. Identity card must be produced as and when asked for. Anyone who fails to produce the identity card on demand will be treated as a trespasser.

Duplicate identity cards will be supplied to those who have lost the original identity card on payment as fixed by college.

(8) Fees : Fees are received at the college counter on the dates fixed for collection. Standing in a queue and paying in the counter from a good manner.

(9) Club : No club or society can exist in the college without the approval of the principal.

(10) Health & Hygiene : Students shall abide by such hygienic principal and submit themselves to such antiepidemic procedure as would be laid down by the principal.

(11) Cycle Stand : Bicycles / Motor cycle must be padlocked and kept in the place specified for parking. These should not be parked on the college veranda or corridors.

(B) DISCIPLINE

(a) Spitting on the walls, floor, pillars or doors of the college is strictly prohibited.

(b) Scribbling, pasting placards or posters or otherwise disfiguring college walls or boards is strictly prohibited.

(c) Students are forbidden to loiter on the Verandah when they have no classes to attend. They should not disturb other classes.

(d) Students are not allowed to enter the college office or principal's room and staff common room without permission.

(e) Students should take their seats before the lecturer enters the class room and should not ordinarily leave their seats when the class is going on.

(f) A student coming late and seeking permission to enter the classroom may be allowed to do so only at the discretion of the lecturer concerned.

(g) In no circumstance the teaching should be interrupted by any student in the class. In case of misconduct in the class room, disciplinary action will be taken by the principal on report of the teacher concerned.

(h) Students are expected to participate in the extracurricular activities of the college but in all these meetings and cultural functions and at all places they should conduct themselves with decency and decorum. The uncommonly behaviour of any student (such as leaving the hall or room in the middle or a meeting or shouting etc.) shall be considered as an act of gross indiscipline.

(i) Students are advised to meet the principal after obtaining permission only in urgent cases. Before meeting the Principal the students are required to meet the proctors concerned to discuss their problems.

(j) Students have the right to participate in election to various societies held in conformity with democratic principles. In no circumstance should they dabble in any parts or group politics to the detriment of academic interests. Disciplinary action shall be taken against those students who are found guilty or the violation of the rule.

(k) Every student should look to the college notice boards to get necessary information regarding all office orders, decisions and instructions given from time to time. Ignorance of a student due to negligence will not be accepted as an excuse.

(l) Report regarding undesirable activities on the part of the students will be communicated to the guardians for their information and necessary co-operation in bringing about the improvement of their wards.

(m) It is the duty of the students to safeguard the property of their own Alma mater and keep the building and the campus neat and clean. They must not displace or cause damage to the furniture of the college. Any damage to the college property shall be viewed seriously and the student concerned shall be penalised.

(C) ATTENDANCE AT LECTURES

Attendance at lecture means in (1) General lecture and (2) Tutorial / Practical classes.

(i) The students are advised to note the practical / tutorial groups to which they have been assigned. The name of every student is to be entered in the register for general lectures and in the concerned tutorial / practical registers concerned. It is the duty of the students to find out if his / her name has been entered in the appropriate registers. In case he / she finds that his / her name has not been entered in the registers concerned, he / she should bring the fact at once to the notice of the officer-in-charge of time table in writing. No complaint at a later stage that a student fell short of the prescribed percentage of attendance will be entertained on the ground that his / her name has not been entered in the appropriate registers in time.

(ii) Each year a student is required to attend in each subject a minimum of 75% of lectures, practical and tutorials calculated separately in order to be eligible for promotion to the next class or for being sent up for the examination. Students are advised not to absent themselves from the classes, as otherwise they are liable to be detained irrespective of their performance in the examination.

(D) TIME - TABLE

Time tables are provided to the students at the beginning of session of production of admission receipt or identity card. Students are required to note the classes assigned to them and attend the class accordingly.

RAGGING

As per the orders of the Hon'ble supreme court of India pronounced on dt/16.03.2009, 'ragging in essence is a human right abuse. It is a form of systematic and sustained mental

and physical abuse of fresh students at the College / University / any other educational Institution at the hands of senior students of the same institution and sometimes even by outsiders. It creates a sense of fear in the mind of the first year junior students and they become apprehensive of unforeseen incidents which later come true and culminate in actual form of action.

Any student found involved in any form of ragging, sexual harassment or any such offence will be expelled from the college and action as deemed fit will be immediately initiated against the culprit.

The college has formed a anti-ragging squad to monitor and redress the incidence of ragging in the college campus.\

1. P.G. COURSES :-

Political Science -	16 seats
P.G. in History -	16 seats
Commerce -	16 seats

2. UGC sponsoured - Self Financing Course (+3 level)

Computer science - +3 Sc -	2009-10 - 16 seats
Capital marketing - +3 Com -	2010-11 - 40 seats

3. Honours Seat (Arts / Science / Commerce)

(A) +3 Arts

<u>Subject</u>	<u>Seats</u>
English. Pol.Sc, Hist, Odia,(each)	32

16

Education 32

Psychology, Philosophy, Economics

24 8 32

Sanskrit 24

Sociology 24

(B) +3 Science

Physics 48

Chemistry 48

Mathematics, Botany, Zoology

32 48 48

Geology 32

(C) +3 Commerce

Accountancy - 128

Management - 32

Marketing - 32

Finance - 64

4. Proposed Course in Autonomous Status :

Bachelor in computer Application (BCA) 32 seats

Bachelor in Business administration (BBA) 32 seats

Bachelor in Social Work (BSW) - 32 seats

Master in social work (MSW) - 32 seats

**ACADEMIC / EXAMINATION RULES AND
REGULATIONS ON ADOPTION OF CHOICE
BASED CREDIT SYSTEM**

Admission to the “First Year” of the “Three year” Degree Courses in Arts, Science and Commerce is done on online mode. The e-admission process is governed by the rules / regulations instructions and guidelines issued by the Department of Higher Education, Govt. of Odisha from time to time under the Project “Student Academic Management System(SAMS)”.

Consequent upon the introduction and adoption of the ‘Choice Based Credit System’ (CBCS) from the Admission Batch, 2015 and with some modifications from the Admission Batch 2016, there has been a fundamental shift from the conventional system and a radical transformation in the academic activities and examination process of the college.

The Affiliating University of the college, the Utkal University, Vani Vihar, BBSR, Odisha in conformation with the directives and guidelines issued by the UGC has prescribed a common framework to regulate academic activities in this autonomous college in particular and other affiliated colleges in general.

The Three Year Degree Course in Arts, Science and Commerce is spread over a period of three academic years

and the pattern of examination is “Semester System”. The examination will be conducted for 2600 marks in aggregate. There will be internal Assessment on 20% of the marks in each paper including practicals in all the streams where there is provision for practical. There will be no practical component in AECC and SEC subjects.

A student seeking admission into +3 Degree class in Arts, Science and Commerce must be offered with an Honours subject as there is no provision of B.A., B.Sc. or B.Com (General / Pass) course in the autonomous college system. A student opting for a subject as honours can not opt. for the corresponding elective subject. Two language papers / subjects can not be opted for one as Hons. and the other as Elective subject. Subject-combinations are allotted on merit basis in a Central Counselling Programme soon after the major part of the admissions are over and in subsequent sporadic admissions, if any, as per the choice of the student, subject to availability of seats.

Model Regulation for Under Graduate Programme for + 3 (B.A/B.Com/B.Sc)

(As per CBCS System) From the Session 2019-20

Universities/Autonomous/Degree colleges of Odisha

1. Outlines of Choice Based Credit System(Arts / Science / Commerce stream)

Core Course(14 papers) for Bachelorsdegree in a particular discipline:

The course designed for papers under this category aim to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

Discipline Specific Elective (DSE) Course(4 Papers)

Elective courses offered under the main discipline/subject of study is referred to as Discipline Specific Elective. The list provided under this category are suggestive in nature and each University has complete freedom to suggest additional papers under this category based on their expertise, specialization, requirements, scope and need.

Dissertation/Project: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work. A candidate studies such a course on his own with an advisory support by a teacher/ faculty member is called dissertation/project.

Generic Elective (GE) Course(4 papers)

An elective course chosen from an unrelated discipline/ subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers. **Universities can offer two papers each in two subjects as GE or four papers one subject. The BA pass course also offers 2 GE papers. Depending on the subject, GE 1 and GE2 listed in each Honours syllabus may be used as models for the purpose.**

(1) Ability Enhancement Courses in CBCS in Odisha:

Ability Enhancement Compulsory Courses (AECC)

1. Environmental Studies and Disaster Management- 4 credits

2. English/Hindi/MIL communication - 4 credits

3. Ethics and Values (EV) - 6 credits (1 credit per Unit/ Semester)

B.A. / B. Com. / B. Sc. (Honors and Pass) Course

Course	Credit
Semester -1	
AECC-I	04
AECC-(EV-I)	01
Semester II	
AECC-II	04
AECC-(EV-II)	01
Semester III	
AECC-(EV-III)	01

Semester IV	
AECC-(EV-IV)	01
Semester V	
AECC-(EV-V)	01
Semester VI	
AECC-(EV-VI)	01

Examination Question Pattern

- Duration of examination of each semester -I hour
- There will be no mid-term examination (for 'Ethics and Value' Course)

- The question paper will be in bilingual format

The question paper shall be divided into 3 parts

Part-I will carry 5 numbers of questions each carrying one mark [5 X 1]

Part-II will carry 5 numbers of questions each carrying two marks (within 50 words) [5 X 2]

Part-III will carry 2 numbers of questions each carrying five marks [2 X 5]

(Within 250 words)

The SGPA and CGPA will be calculated accordingly for awarding grades to the students,

2. Guideline for the Newly Introduced “Ethics and Values” Compulsory Course

The new course "Ethics and Values" has been designed to be taught among the +3 under graduate degree course from the session 2021-2022 under AECC (i.e. Ability Enhancement Compulsory Course) which is as follows:

- Course Name Ethics and Values
- Total No. of Units - 6 Units (One unit per Semester)

- No. of credit to be awarded- 1 credit per semester (total 6credit)
- No of lectures per unit per semester 15 classes of 45 minutes duration
- Marks - 25 marks per unit per semester
Grand total 150 marks for Six semester
- Total No. of subunits per unit- 4 subunits
- Course material available on- e-Books will be available on OSHEC website and e- Lectures on www.vtputkal.odisha.gov.in
- Teaching assignment - Classes can be assigned to teachers of any subject by the Principal.
- Question Paper Setter & Evaluator of - Board of Studies (BOS) of State Answer paper Public University and Autonomous colleges (Govt./Govt. aided) Odisha will prepare the panel of question Paper Setter and Evaluator of Answer paper. Question setter may be instructed to prepare question papers as per CBCS Model regulation 2018-19. Further question setter will have to mandatorily supply the Scheme of Valuation along with question paper for evaluation

Implementation:

All State Public Universities of Odisha (i.e coming under HED) will implement the course "Ethics and Values" under AECC from the session 2021-2022.

Skill Enhancement Courses (SEC):

These courses may be chosen from a pool of courses designed as per the availability of courses and faculty/suitability of the college to provide skill-based knowledge. The main purpose of these courses is to provide students life-skills so as to increase their employability. A Student opting for Honours would have to take two SEC and a student offering Pass papers would take four papers of SEe. Some of the subject syllabi have also provided options in SEC. The Autonomous institution/ University through its Board of Studies need to suggest the necessary qualifications for teaching of the ability and skill courses. However, as a general practice, Specific language teachers can be assigned to teach AECC. Life Science Faculty can be assigned to Environment Studies, English Faculty for Communicative English, Mathematics faculty to quantitative aptitude and Logical Reasoning, computer science or IT faculty for ICT related courses, commerce faculty for financial skills etc.

An undergraduate degree with Honours in a discipline may be awarded if a student completes 14 core papers in that discipline, 2 Ability Enhancement Compulsory Courses (AECC), minimum 2 Skill Enhancement Courses (SEC), 4 papers from a list of Discipline Specific Elective and 4 papers from one discipline or 2 papers each in two disciplines other than his / her core discipline.

ELIGIBILITY

Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council

established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education/ Council of Higher Secondary Education, Govt. of Odisha/ Dept of Higher Education / Dept. of Industry or any other Dept of Govt. of Odisha. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science/ Technology / Engineering! Pharmacy etc. There shall be no such restriction for joining BA/ B.Com stream.

Students ordinarily may be selected for admission through merit in the qualifying examination. DDCE would admit students on first come first serve basis. The Govt. of Odisha may lay down admission process for colleges under its control. Directorate of Distance & Continuing Education would decide its own admission policy.

2. DURATION:

Three years of degree programme will have six semesters. Odd semester (i.e. 1stst 3rd & 5th semester) is from 1st June to 30th November and the examination shall be held normally in the month of November. Even semester (i.e. 2nd, 4th & 6th semester) is from 1st December to 31st May and the examination shall be held normally in the month of April/May. However, the Final Semester shall be conducted in April and it is desirable that the result shall be published within 30 days and not beyond 45 days from the date of completion of the examination. A student would be required to complete the course within six academic years from the date of admission.

3. COMPULSORY REGISTRATION:

a. Registration for the 1st semester examination is compulsory and will be at the time of admission. All the students admitted in 1st semester of a college will compulsorily be registered by the University. A registration / examination card will be issued to candidates admitted and that will remain valid till completion of the course. There will be no need to issue admit card for every semester. The candidates fulfilling the attendance norms and other eligibility criteria will be allowed to appear the examination. Students will not be required to fill up any form for the University examination for regular papers. Examination Fee will be collected at the time of admission/readmission and affiliated Colleges will be required to send the appearing students list along with the requisite fees to the university before the cut off date for each semester. If a student does not appear for all the papers in both first and second semester examinations, his admission for the said course will be cancelled. Concerned universities will notify all fees to be paid before admission process.

b. For students desiring to appear in any back paper(s), they would be required to fill up the examination forms. Those who fail in any paper in a semester or unable to appear in any semester or unable to submit forms for back papers of 2/3/4/5/6 may appear in those papers in subsequent semester examination within 6 years from the date of admission to that course. A student must clear backlog papers (failed) within 6 academic years starting from the year of admission batch.

c. Back papers are to be permitted in consecutive semesters for the first attempt at clearing back paper. Subsequent attempts will be allowed in alternate semester (eg :A student failing in a paper of Semester- I, will be allowed to appear for the paper in Sem II. If he/she fails to clear this back paper in Sem II, he will get the next opportunity in Sem IV, Sem VI etc. only), This practice is to ensure earliest opportunity to the student as well as timely conduct of regular paper exams.

4. ATTENDANCE:

1. A candidate shall be required to attend at least 75% of the lectures in theory and practical classes taken separately.

2. Condonation may be granted by the Principal (In case of affiliated Colleges) to the extent of 15% in exceptional cases i.e. serious illness & hospitalization, accident, mishap in the family or deputation by the college for any specific work for which the period of his/her absence shall not be counted towards the calculation of attendance on the condition that students concerned submit a certificate to that effect from the appropriate authority.

3. Further to the above, the Principal may grant further condoning of shortage in attendance to the extent of 10% in respect of candidates who represent the University or State for Inter- University or inter-state competitions in Games and Sports or attending different recognized National level camps.

4. Under no circumstance, the condoning shall be beyond 25%.

5. This clause shall not be applicable for Distance Education

5. DURATION OF THE EXAMINATIONS - MID SEMESTER & END SEMESTER:

The Choice Based Credit System (CBCS) examination shall be implemented in Semester pattern. Examination timetable for the odd semester will be communicated by 20th June and even semester by 7th December. Each semester examination shall consist of a Mid-Semester (Internal) Examination and End Semester examination. Mid Semester examination shall be conducted only for theory papers. End Semester Examination in theory papers carrying full marks above 50(e.g. 60, 75, 80 etc) shall be of 3 hours duration and practical shall be of 3 hours (for full marks carrying 25). On the other hand, theory papers carrying 50 marks or below shall be of 2 hours duration.

6. MID SEMESTER EXAMINATION:

Mid semester examination will be of 01 hour duration for 20/15 marks (20 for subjects having no practical and 15 for subject with practical papers). There shall be no pass mark in Mid Semester examination. The type of questions will be decided by the college authority.

The Mid-Semester Examination shall be conducted and valued by the Teacher(s) who are teaching the corresponding paper or by any external faculty in the college(s). A student who fails to appear in a Mid-Semester Examination will be allowed one more chance to take the same examination. There will be no provision to re-appear in the Mid-Semester Examination for improvement.

The College has to conduct the Mid Semester Examination between 15th September to 30th October for 1st, 3rd, & 5th Semester and in between 1st March to 15th March for 2nd, 4th, & 6th Semester respectively and will feed the marks online under the University/College Examination management System within 15 days from the date of examination. In case of Mid Semester examination of Semester-I, marks shall be fed by 30th November.

The College authority will preserve the answer script of the Mid Semester examination for 06 months from the date of publication of result of concerned semester for reference.

The College authority of the valuation zones/University authority will preserve the answer Script of the End Semester examination for 06 months from the date of publication of result for reference.

For DDCE students, DDCE shall frame its policy for Mid Semester examination.

A student has to appear the Mid Semester Examination. Absence in a Mid Semester paper will be declared as failed in that Paper. A student who was absent in the Mid Semester examination during both the chances but has passed at the University End Term examination shall be treated as failed in that Semester. Such candidates would be required to appear the Mid-Semester Examinations in subsequent semester.

7. MARK DISTRIBUTION:

A. Subjects Without Practical :

Mid Semester	End Semester	Total
20	80	100

B. Subjects With Practical :

Mid Semester	End semester		Total
	A-Theory	B-Practical	
15	60	25 (20 + 05 (Record))	100

- C. Projects : The mark distribution would be subject specific. In general, the Project report will carry 80 marks and viva voce/Seminar will carry 20 marks. The report marks will be subdivided as : Introduction and context: 10 marks; Literature survey: 10 marks; Actual project work methodology : 20 marks, Results, discussion, critical analysis: 10 marks; Clarity of thought and aesthetics of report : 10 marks

8. POLICY ON DSEPAPERS

- DSE - 4 for Honors students (6th Semester) will be a paper like the other three DSE papers. For students who have secured 60% in aggregate or above (or equivalent CGPA) in their first three semesters, colleges can exercise the option of offering a project to such students. Unless explicitly indicated in the respective subject curriculum, the recommended marking scheme will have about 60 % in the project report 40% in a Seminar cum Viva Voce). The Project paper will not have Mid Semester Examination and it will be evaluated by an Internal Examiner specified by the college.
- DSE Papers for Honours. Students may or may not have the Practical component as proposed by the

respective Board of Studies. If there is no practical, tutorial classes are allotted as per the 5+ 1 formula.

- c. Individual faculty of the college are to prepare the list of probable project topics under their guidance for a batch in the beginning of the fifth semester to facilitate the students and such list to be notified by the college for information of students. Evaluation of project shall be completed before the commencement of the End Semester Examination of Semester-VI.

9. GRADE SYSTEM IN EACH PAPER (MID +END SEM EXAM) IN A SEMESTER

Qualification	Grade	Mark Secured from 100	Grade Point
Outstanding	'O'	90-100	10
Excellent	'A+'	80-89	9
Very Good	'A'	70-79	8
Good	'B+'	60-69	7
Above Average	'B'	50-59	6
Fair	'C'	45-49	5
Pass	'D'	40-44	4
Fail	'F'	Below 40	0
Absent	'ABS'	00	0
Malpractice	'M'	00	0

Qualification	Grade	Mark Secured from 100	Grade Point	Classification for Hons.	Classification for Pass
Outstanding	'O'	90-100	10	First Class Hons.	Pass
Excellent	'A+'	80-89	9		
Very Good	'A'	70-79	8		
Good	'B+'	60-69	7		
Above average	'B'	50-59	6	Second Class Hons.	
Fair	'C'	45-49	5		
Pass	'D'	40-44	4		
Fail	'F'	Below 40	0		Fail
Absent	'ABS'	00	0		Fail
Malpractice	'M'	00	0		MP

- a. The candidate obtaining Grade-F is considered failed and will be required to clear the back paper(s) in the subsequent examinations within the stipulated time.
- b. For candidate in both Pass and Honours Courses securing 'B' Grade and above in aggregate in their first appearance will be awarded Distinction. However, students who could not appear at an examination due to they representing the University or State in Inter-University or Inter- State competitions in Games and Sports at national/international level or attending National level NCC/NSS camps will get one chance exemption for distinction.
- c. FAIL/MP/HARD CASE and Back Paper Clearance candidates in any Semester Examination are not eligible for award of Distinction.

A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as follows.

SGP A - Semester Grade Point Average

CGP A - Cumulative Grade Point Average

- (a) **GRADEPOINT** - Integer equivalent of each letter grade
- (b) **CREDIT** - Integer signifying the relative emphasis of individual course item(s) in a semester as indicated by the Course structure and syllabus.

CREDIT POINT- CREDIT× GRADE POINT for each course item

CREDIT INDEX: \sum CREDIT POINT of course items in each Semester

$$\text{GRADE POINT AVERAGE} = \frac{\text{CREDIT INDEX}}{\sum \text{CREDIT}}$$

$$\text{SEMESTER GRADE POINT AVERAGE (SGPA)} = \frac{\text{CREDIT INDEX for each semester}}{\sum \text{CREDIT}}$$

$$\text{CUMULATIVE GRADE POINT AVERAGE (CGPA)} = \frac{\text{CREDIT INDEX of all semesters upto 6}^{\text{th}} \text{ sem}}{\sum \text{CREDIT}}$$

- 9.3. Paper Type, Subject, Credit, Grade, SGPA & CGPA in the last semester result shall be reflected in the Grade Sheet.
- 9.4. The details of grading system shall be printed on the backside of University Mark-sheet.
- 9.5. **Formula for Equivalent Percentage of Marks:**

The following formula will be used to obtain the equivalent percentage of marks for the CGPA awarded to the students of the University.

Universities may introduce the above all/some SEC courses or design new course. In case any new course under SEC is designed by the University, the departmental teachers eligible to teach it should be spelled out.

10. REPEAT EXAMINATION:

A student has to clear back paper(s) (if failed) by appearing at subsequent /alternate semester examinations within six academic years from the year/session of admission. (refer Clause 3)

A student may appear in improvement (having passed in that paper) in any number of papers ONLY ONCE in the next semester examination.

Case a. Equivalent Percentage of Mark = $(\text{CGPA} - 0.50) \times 10$; for $4 < \text{CGPA} \leq 10$

Case b. Equivalent Percentage of Mark = $\text{CGPA} \times 10$ for $\text{CGPA} \leq 4$

9.6 Illustration of Computation of SGPA and CGPA and Format for transcripts of Courses :

A. B.A. / B.Sc. / B.Com. Honors Course (The Actual Semester wise course organization is also available in individual syllabus.

Course	Credit	Grade Letter	Grade Point	Credit Point = (Credit \times Grade Point)	SGPA = (Credit point/ Credit)
Semester I					
C-1	06	A	8	48	
C-2	06	B+	7	42	
AECC-1	04	B	6	24	
GE-1	06	B	6	36	
Total	22			150	6.8 (150/22)
Semester II					
C-3	06	B	6	36	
C-4	06	C	5	30	

AECC-2	04	B+	7	28	
GE-2	06	A+	9	54	
Total	22			148	6.73 (148/22)
Semester III					
C-5	06	A+	9	54	
C-6	06	0	10	60	
C-7	06	A	8	48	
SEC-1	04	A	8	32	
GE-3	06	0	10	60	
Total	28			254	9.07 (254/28)
Semester IV					
C-8	06	B	6	36	
C-9	06	A+	9	54	
C-10	06	B	6	36	
SEC-2	04	A+	9	36	
GE-4	06	A	8	48	
Total	28			210	7.5 (210/28)

Semester V					
C-11	06	B	6	36	
C-12	06	B+	7	42	
DSE-1	06	O	10	60	
DSE-2	06	A	8	48	
Total	24			186	7.75 (186/24)
Semester VI					
C-13	06	A+	9	54	
C-14	06	A	8	48	
DSE-3	06	B+	7	42	
DSE-4	06	A	8	48	
Total	24			192	8.0 (192/24)
CGPA					

B) Schedule of Teaching :

Course	Max mark	No. of periods per week	Total hours required for completion of each paper of the course
CORE/GE/DSE/DSC	100	6	50+10
CORE/GE/DSE/DSC	75	4	40
AECC	100	4	40
SECC	100	4	40
PRACTICAL	25	1 practical class	20
Dissertation or Project as DSE -IV	100	Self study	--

C) Eligibility of departmental teachers to teach AECC and SEC papers :

Course	Name of the course	Teachers of the dept eligible to teach
AECC	Environmental study	Faculty of Life Science

AECC	MILCommunication(Eng/Odia/Hindi/Sans/Urdu/Telugu)	Concern Language dept
SEC Spl.	Quantitive Aptitude and Logical Reasoning	Mathematics/Computer Science
SEC	Modern office management	Computer Science/Commerce
SEC	Leadership and personality development	Psychology
SEC	Financial Literacy and Banking	Commerce
SEC	Data analysis and computer application	Computer Science
SEC	Fashion Technology	Home Science

11. CREDIT/GRACEI HARD CASE RULE:

CREDIT

On the basis of complaints received from the examinees/subject teachers, the Board of Conducting Examiners (BCE) prior to evaluation may recommend for award of Credit on specific question, if they are convinced the question is either out of course or wrong. This credit has to be extended to all examinees on the said question excepting to the examinees who have submitted a blank answer book.

GRACE

Before publication of results, the BCE may recommend for award of Grace Mark in a particular paper if they are convinced that the general performance of candidates in that paper is poor and deserves special consideration. While suggesting grace mark, the BCE must take the performance of the examinees in the said paper for the last three respective examinations. The Controller of

Examinations has to submit the previous results for three years before the BCE for consideration. The recommendation of BCE has to be placed before the Vice-Chancellor for consideration and approval.

HARD CASE RULE

- (a) 2% of the total as grace mark subject to maximum of 5 (five) marks in single paper shall be given to pass in a semester. This shall be applicable in each semester.
(* maximum 8 mark out of total 400 and 10 mark out of 500 per Semester)
- (b) Maximum 0.5 (point five percent) grace mark (2 marks) can be given for award of '8' Grade in 6th semester in aggregate. This is applicable provided the candidate has not availed grace mark under Clause-II.I.
- (c) Maximum 0.5 (point five percent) grace mark (2 marks) can be given for award of '8+' Grade in 6th semester in aggregate. This is applicable provided the candidate has not availed grace mark under Clause-II.I.

12. EXAMINATION QUESTION PATTERN

The duration of end semester examination is as reflected in Clause No.5 above.

For subjects other than language subjects and without having practical, full marks are 100 per paper out of which 20 marks are allotted for Mid-Semester Examination (Internal) and 80 marks are for end semester examination.

- a. The question papers shall be divided into four parts
- b. Part I will carry 12 one mark questions in the form of fill in the blanks and one word answer. (12 marks)
- F. Part II will carry 10 two mark questions of which 8 have to be answered. The answer should be within two to three sentences maximum. (16 marks (8X2))
- G. Part III will carry 10 three mark questions of which 8 have to be answered. The answer should be within 75 words maximum. (24 marks (8X3))
- H. Part IV will carry 4 seven mark questions of EITHER OR format. The EITHER OR in question can be from same or different units of the paper. The answer should be within 500 words maximum. (28marks (7X4))

For subjects other than language subjects and with practical, full marks are 100 per paper out of which 15 marks is allotted for Mid- Semester Examination, 60 marks is for End Semester Examination and 25 marks is for practical.

- a. The question papers shall be divided into four parts
- b. Part I will carry 8 one mark questions in the form of fill in the blanks and one word answer. (08 marks(8X1))
- c. Part II will carry 10 one point five mark questions of which 8 have to be answered. The answer should be within two to three sentences maximum. (12 marks (8X 1.5))
- d Part III will carry 10 two mark

questions of which 8 have to be answered. The answer should be within 75 words maximum. (16 marks (8X2)

e Part IV will 4 numbers of six mark questions of EITHER OR format. The EITHER OR in question can be from same or different units of the paper. The answer should be within 500 words maximum. (24 marks (6X4)

f Practical will carry 25 marks out of which 05 will be for records ,05 for viva voce and 15 for the core experiment.

For Language courses like Odia, Hindi, Sanskrit, English, the question pattern and marking scheme will be as given in the respective curriculum"jfifr

For Autonomous Colleges, each department shall have a designated Teacher in-charge of Examination to be decided by the Principal in addition to the Controller of Examinations of the College. For non autonomous college, the principal or the teacher nominated by the principal will be responsible for conducting examinations.

- 12.6 Suitable modifications may be made by the Autonomous Colleges keeping in view the UGC Guideline for Autonomous Colleges, University as well as state government's Guidelines from time to time. .
- 12.7 The board of studies in each subject are required to prepare Question Banks in each paper and submit it to the controller of Examination.

13. MINIMUMPERCENTAGE AND MARKS TO BE SECURED FOR PASSING:

13.1 Paper without Practical :

Mid Semester	End Semester	Pass Mark – End Semester	Total	Paper Pass Mark
20	80	30% out of 80 (i.e. 24 marks)	100	40 out of 100 By taking both components (i.e. Mid-Sem + End Sem Exam.)

- End Semester(University Examinations) Total Mark: 80, 30% out of 80 (i.e. 24 mark)
- Total Mark: 100 (40% out of 100)
- No Pass mark for Mid Semester Exam. A student has to appear the Mid Semester Exam. Securing 'ABS' in both the chances in Mid Semester examinations, the student will be declared fail in that paper, though he/she secures pass mark in theory papers.

13.2 Paper with Practical :

Mid Sem	End Semester				Total	Paper Pass Mark
	A-Theory	Pass Mark A-Theory	B-Practical	Pass Mark B-Practical		
15	60	30% out of 60 (i.e. 18 mark)	25	40% out of 25 (i.e. 10 mark)	100	40 out of 100 By taking (i.e. Mid-Sem + End Sem Exam + Practical)

- End Semester(University Examinations) : Total Mark: 60, 30% out of Total Mark(i.e. 18 mark)
- Minimum pass mark for practical paper is 40%.
- Total Mark: 100 (40% out of 100)
- No Pass mark for Mid Semester Exam. A student has to appear the Mid Semester Exam. Securing 'ABS' in both the chances in Mid Semester examination, student will be declared fail in that paper, though he/she secures pass mark in theory and practical paper.

NB: In order to clear a Semester examination a candidate is required to pass in all theory & practical papers/project component of the said semester.

14. Conduct of Examination :

- (a) All Examinations under Autonomous pattern will be conducted and coordinated centrally by the Controller of Examinations and the Deputy Controllers of Examinations through resolutions of the Examination Committee with the assistance of the faculties and members of staff of Vyasaganar Autonomous College.
- (b) Sanctity and secrecy shall be maintained as necessary relating to the process of examination. Faculty or staff giving private tuition or coaching or having relatives or children or ward appearing at any Autonomous Course or Examination of the college shall disassociate themselves from setting of questions moderation, conduct, evaluation and seminar related processes.

15. Pattern of Examination Under CBCS.

- (a) There shall be two semester examinations in one academic session. One in the month of December and the other in the month of April - May or as per the programme fixed by the Examination Committee covering each unit of each paper with the respective discipline of this Autonomous College.
- (b) Duration of Examination shall be fixed by the Examination Committee for the Internal Assessment and Semester Examination.
- (c) Course components for the three streams (faculties) shall be published in the respective course of studies (syllabi) after approval of the respective Board of Studies.
- (d) There will be Mid-Term / Internal



16. Internal and Semester Examination, Distribution of Marks and Duration :

- (a) Students of Degree classes in Arts, Science and Commerce streams shall have to appear required number of Internal Assessment Examinations specified in the resolutions of the Examination Committee approved by the Academic Council in all theory papers.
- (b) No Improvement Examination shall be conducted for mid-term Assessment Examination. Students appearing such examination shall be awarded the mark they secure as their Mid-term-Internal Assessment Mark. However re-examination of Mid-Term/Internal Assessment may be conducted in exceptional cases i.e., (i) Students participating in University / State National / International level sports / Cultural meet / NCC / NSS and similar events or as directed by head of the institution.
- (c) A student can opt for improvement examination in the succeeding session without discontinuation.
- (d) No student shall be promoted to the next class unless he / she fills up the form for the term End Examinations of the previous class in the previous session.
- (e) Mid-term / Internal Assessment Examinations shall carry 20% marks and the End Term / Semester Examination shall carry 80% marks in a paper (non practical subject)

- (f) During each year of Three Year Degree Courses, there shall be two Mid term - Internal Assessment test two End-Term / Semester end Examination.

- (g) The mark of mid-term / Internal Assessment Examination shall be conducted paper wise in each subject which shall be added with the mark secured in the concerned paper of the concerned subject in the respective End-term / Semester Examination for determining his / her ultimate and final score in that paper in the subject unless otherwise stipulated by the resolution of the examination committee under special circumstances.
- (h) Adequate time gap shall be maintained between mid-term / Internal Assessment Examination, and the End -term / Semester Examination.
- (i) The question pattern for the Mid-term / Internal Assessment Examination shall be regulated by the resolution of the Examination Committee.

17. Form fill up Degree Examination :

- (a) No student other than those admitted to the First or Second or Third Year class of this college shall be eligible for the term-end examinations to be conducted for the first or second or third year degree class if (i) he / she has completed a regular course of study for one complete academic year in the subject (s) he / she has offered at the time of admission after passing qualifying examination, (ii) have appeared the Mid-Term / Internal Assessment Examination conducted by the college or is otherwise permitted by the resolution of Examination

Committee in (iii) satisfies the attendance requirements of this regulation in all subjects and (iv) not otherwise

ineligible for filling up of the prescribed form and paying the required fees at the examination.

- (b) The maximum gap between the date of filling up of form and date examination i.e. 15 days within or without fine. The decision of the Head of the institution is final in this regard.
- (c) No student other than those who appear or at least enroll for the End-term / Semester Examinations of first year class shall be eligible to take admission into the second or third year class of the same stream. They shall have to take admission within prescribed time limit.
- (d) In each of the above examination of subjects practical a candidate, in order to pass, must have secured a minimum of 33% in each theory papers in a subject and a minimum of 40% marks in practical paper provided he / she has secured the minimum aggregate marks.
- (e) A student migrating from another Autonomous College in the Second / Third year course after appearing the first / second year course in the previous college, will carry over his / her credit point of marks of previous college and his / her position will be calculated at par with credit point of marks of this college in every subject and paper. Nothing standing the generality of provisions of regulations a student shall not be debarred, from taking admission in pursuing the course of study for the second Degree and final Degree Examination on the ground that he / she has not obtained the pass mark in any or all the subjects of

the first / second Degree Semester End
Examinations, but the registration (enrollment) at the said

examination is a precondition and prerequisite for being Eligible to take admission into the second / third class respectively.

18. Internal Assessment, Seminar, Group Discussion and Project Report for Degree Classes.

The following procedures are also to be observed for Mid-term / Internal Assessment, end-term / Semester and Group Discussion and project report for Degree class.

- (a) Answer script of Mid-term / Internal Assessment Examinations shall be valued at the respective departmental level by the faculty to which they belong. The marks awarded in the mark foils in duplicate must be properly verified and countersigned by the respective Heads of the departments. Mark foils duly filled in on duplicate along with the valued answer scripts must be submitted to the examination section of the college within one week of the receipt.
- (b) Seminar and group discussion shall be conducted under the supervision of a teacher of the respective departments / faculty assigned by the Head of the department / faculty. Participations in seminar and group discussion are compulsory for each Honours student. Teaching members of the departments can only be the examiners of seminar and group discussions presentations. Basis of assessment shall be the presentation technique, depth of knowledge of the topic, tackling of question answer and use of teaching aids. Average mark of all teaches examiners will be awarded

marks to the students as his / her seminar and group discussion mark.

- (c) Project Report (Paper) of the concerned department will be evaluated by an external examiner as well as teacher guide who will be the examiner. In his absence the head of the department may appoint some other teaching member as the internal examiner. Average of the marks of External and Internal examiners will be awarded as the mark in the project paper.

19. Conducting Board, Appointment of Examiners and Moderators.

Formulation of the conducting board and appointment of examiners and moderations for the degree examines shall be made by the Controller of examination as far as possible by the recommendation of the board of studies of the concerned subject. In case of exigencies, the Controller of examination has the discretion to make alteration in the above matters subject to the approval by the Principal. The final result of each year shall be declared after its approval by the conducting board of all the subject examined.

20. End-term / Semester Examination and Political Examinations.

- (a) The answer scripts of the semester end examination shall be valued either by central valuation at the college by the respective examiners at their own place of convenience. Normally the list submitted by the conducting board shall be followed

for appointing Question Setters, Examiners and Moderators. In

exceptional cases, the Principal may appoint these or make appoint these or make approval of the appointment by the Controller of examination.

- (b) All practical papers will be evaluated by internal and external examiners as per guidance of examination committee.

21. Malpractice and Indiscipline cases :

- (a) Cases of Malpractice, indiscipline amounting to the infringement of examination rules and regulation will be decided by the conducting board of the concerned subject and the malpractice committee. The Malpractice Committee shall fix the punishment after due hearing and investigation, which will be finally approved by the examination committee.
- (b) All malpractice cases are to be reported on the prescribed form to Controller of examinations. On receipt of the report, controller of examination will fix date and time to intimate the candidates by certificate of Posting allowing at least 20 days from the date of intimation to face enquiry before the Malpractice Committee. If the candidate fails to report for hearing on the date and time, assessment will finish on that day to recommend appropriate punishment by awarding zero marks in the concerned papers and case fine or by debarring the candidate from appearing the examination etc, the examination committee will assess and recommend the implementation through the Principal.
- (c) In case of discipline in examination and its related matters the matter is to be reported in writing to

principal

/ Controller of the examination. The candidate / parent will be intimated within 20 days by certificate of posting giving date and time of hearing of investigation. Even candidate of his / her parents fail to report, the assessment will be carried on by the examination committee. Recommendation will be forwarded to the Principal. If a candidate found guilty his / her result will be cancelled for one paper or all papers only for that year. The candidate can however appear the concerned paper(s) in the next year following all regulations of examination procedure.

22. Improvement Examinations :

- (a) A student of Degree class can take an improvement Examination only once if he / she so desires provided that:
- (i) He / she filled up the form for the regulation examination.
 - (ii) He / she shall be examined as per the course of his / her regular examination.
 - (iii) Improvement Examination in one paper or more paper of a particular end-term / semester Examination can only be taken at the time of that semester End Examination conducted for the batch of the students.
 - (iv) The candidate securing less than 45% in core and DSE papers and less than 30% in Elective Compulsory paper will be eligible to appear in the examination for improvement.
 - (v) He / she has to attach attested copy of mark sheet

for the purpose.

(vi) Higher mark of the subject and paper of the regular and improvement examination secured will be counted for computation of result.

(b) There shall be no improvement examination for any practical paper separately for a candidate of the Degree Course.

(c) A candidate enroll for examination if fails to appear full or partially at a semester examination will appear back at the corresponding examination in the next session.

(b) Review Committee and Re-addition :

1. The review committee will comprise Controller of examination, Dy and Asst. Controller and head of the department concerned.

2. Re-addition of answer script will be done by the Deputy Controller on receipt of re-addition. Fees of Rs.50/- per paper with minimum or Rs. 100/- and the paper shall be verified by review committee.

3. An answer script will be revalued only after receiving an instruction from the court of law in favour of the complaint.

4. A photo copy of a answer script will be provided to the complaint only after getting specific instruction from the court of law in favour of his / her and after depositing a fees of Rs. 300/- per answer script.

5. All matter will be routed through the review committee.

23. Non appearance and Fail Cases :

(a) If a candidate is marked absent in any sitting(s)

of an examination such candidate shall have to appear in that paper (s) / subject in order that his/her results are declared.

The candidate will be allowed to appear with term-end/ semester end examination of that semester in the next year as per stipulation of university.

- (b) If the candidate fails to secure the pass mark in the aggregate as per the guidelines of Utkal University he/she may reappear in one or more subjects papers of his choice from any term end / Semester End examination to make to the deficiency. This chance will be available to a candidate in maximum two subsequent chances (examination) only for appears at the paper/papers of sixth semester and one chance for paper/paper of other semester only following the final examination in which he/she was first registered but within 6 years of 1st registration to first year degree course.
- (c) In no case a candidate shall be allowed to appear any examination after 6 years of first registration to 1st Semester University examination.

24. Dropping of Honours :

Dropping of honours course taken at the time of admission is not premissible change of honours, subject to availability of seats and eligibility is however admissible within stipulated period in case of students of first year degree (Arts/Science/Commerce) course.

25. Tabulation :

The Controller of examinations shall with the approval of the Principal appoint tabulators to tabulate faculty wise. Then the abstract of the result shall be passed by the

Examinations. The Controller of Examinations of the Autonomous college will place it for onward transmission to the Controller of Examinations, Utkal University for passing the result for the faculty/ departmentwise.

26. Remuneration :

Remuneration for examination work shall be determined by the resolution of the examination committee duly approved. Accounts must be maintained and audited with periodic checking and approved by the Principal. The cash book must be maintained by the office of the Controller of examinations and regulated by the Controller of examinations. Expenditure must be regulated as per the budget available for each financial year.

27. Declaration of Result and Award of CGPA grade :

- (a) The result of each Semester/end -term examination will normally be published within 45 days of completion of the theory and practical paper.
- (b) The result of the term end / semester end examination except sixth semester examination shall be published at the end of the said examination with mentioning the grade. The mark sheet shall be issued to the candidate of the concerned examination. At the end of the sixth semester end examination a consolidated mark sheet of all the examinations shall be issued to the candidates.
- (c) No student shall be awarded with degree or certificate before the completion of the Three year Degree Course or two year P.G. Course. However a

student may be issued a course
completion/continuance certificate and

a provisional mark list after the first, second, third, fourth, fifth semester end examinations if he/she eligible.

- (d) After completion of valuation and tabulation the result of the concerned subject / stream has to be passed by the Board of examination committee and approved by the Vice Controller of examination shall publish the list of successful candidates based on the marks of all semester and examinations.
- (e) There shall be separated lists for candidates separate Honours subjects in each of the Arts, Science and Commerce streams.
- (f) The candidates who have passed and awarded CGPA in a particular subject in their first appearance shall be arranged in order of their merit.
- (g) Candidate who passed in their 1st appearances and in one session will be placed above those who pass with either improvement or re-appearance in the merit list.
- (h) Each successful candidate at the end of the sixth semester end examination shall receive a degree from the Utkal University as per the provision of the University.

AMENDMENT OF RULES AND REGULATIONS.

Amendments, clarifications and modifications of the existing rules and regulations mentioned above are to be initiated by respective committees through application to the Principal which will be placed before the Academic council for consideration and approval so as to become

the rule for insertion or rectification.

1. SCHOLARSHIP AND FINAL AIDS

The following scholarship and financial assistance are available for the student studying in the college-Details can be had from the college office (Academic section)

2. Post-Matric Scholarship for S.C. & S.T. students :

Stipends are given to the S.C. and S.T. students by the T.R.W. Department, Govt. of Odisha.

3. Scholarship for Teacher's Children :

Awarded to the children of primary school teachers, High School teachers or secondary school teachers. The aggregate marks of these students must be at least 60% of total mark in the H.S.C. Examination. The annual income of the parents should not exceed Rs.25.000/-.

4. National Loan Scholarship :

To apply for scholarship a student must have secured 50% in the qualifying examination and his parents income should not exceed Rs. 6,000/- per annum.

5. National Scholarship :

Scholars securing 70% in aggregate in H.S.C. Examination are likely to get this scholarship. The annual income of the parents should not exceed Rs. 6,000/-.

6. Scholarship for children of Freedom fighters :

This is awarded to children of the freedom fighters.

7. Jubilee merit Scholarship :

The scholar is awarded by the Tata Iron & Steel Co. Ltd. Jamshedpur, to the children of the employees of that company specially to those who secure at least 60% marks in aggregates in the H.S.C. examination.

8. Stipend for Physically Handicapped students :

Awarded to the lame, deaf or orthopaedically handicapped students aged between 17 & 30 years. The candidates must have secured at least 40% marks in the previous Annual High School certificate examination and also submit a certificate to that effect obtained from the chief District Medical Officer of their home district.

9. Educational Loans by Nationalised Banks and various trusts :

College students securing a minimum of 50% marks in public examinations can avail an interest free loan to the tune of Rs. 2,000/- per annum in case of +2 College students. They are to apply to the Principal enclosing full bio-data at the beginning of the session.

10. S.J. Jindal Trust merit-cum-poverty scholarship :

The poor and meritorious students, whose parents annual income is Rs. 30,000/- or below it, those, who have non-salaried parents can apply to the principal for supply of prescribed forms in order to avail the scholarship.

11. Full Studentship :

It is awarded to the extent of 12.5% of the total strength of students on roll and given in the form of exemption from payment of full or half tuition fees on the basis of merit-cum-poverty.

12. Aid from the student Aid fund :

It is given to deserving student, who is poor and meritorious students.

13. Other Scholarship:

(i) The Govt. scholarship for those who offer Hindi/ Sanskrit/Urdu either as their mothertongue or as an optional subject and continue studying the language during pursuit the present course.

(ii) Scholarship to the sons and daughters of iron mine workers and limestone workers, Bidi workers, Cinema operators and Dolomite workers.

(iii) All S.C. & S.T. students are exempted of payment or both admission and tuition fees. Women students are exempted of tuition fees.

N.B.:- The principal invites application for award of free studentship /Aid / Loan and decides the same on the basis of merit-cum-poverty.

STUDY CENTRE

The study centre of Vyasanagar college, Jajpur Road has been functioning from 1984-85 for the students of this college. The following rules are to be followed by the students.

Rules of study Centre :

(i) The study centre remains open from 8.00A.M. to 4.00 P.M. on all working days of the college.

(ii) News papers, magazines, Routines, courses of study are issued to the student on production of identity cards or library cards, which are retained by the librian till the borrowed items are returned.

(iii) Anybody found mutilating or disfiguring a book / magazine in any manner will be seriously dealt with.

(iv) Perfect silence and discipline must be observed in the study centre.

(v) If a student does not return the book / magazine etc. on the same day, a fine of Rs.5/- a day will be charged from the student and the librarian is to report such cases of default to the principal after 3.30 P.M. everyday. Any misuse of library rules would be considered a serious breach of discipline.

A reserve section of library is located in the study centre. The rules of study centre are applicable to the Reserve section of the library.

COLLEGE FOUNDATION DAY

7th July is observed as the College Foundation Day each year with due serenity and solemnity. All the members of the G.B. the staff, students and the alumni since the inception of this institution are invited.

EXTRACURRICULAR ACTIVITIES

A student of this college can join the N.C.C. or the N.S.S. or the Rovers & Rangers unit. He / she can be a member of anyone of the three units at a time.

N.S.S. (NATIONAL SERVICE SCHEME) :

Three N.S.S. units, two for men students and one for women students, with a capacity for enrolment of students function in this college under the National Service Scheme of the Utkal University. Enrolment of volunteers is done at the beginning of the academic session. Any student of the college with an aptitude for social service is eligible to apply for enrolment as an N.S.S. volunteer. Three members of the teaching staff act as programme officers for each of the three units.

AIM OF THE N.S.S.

- (i) To promote national and social consciousness and a sense of social responsibility.
- (ii) To inculcate a sense of dignity of labour among the students.
- (iii) To inculcate a sense of discipline.
- (iv) To enable the students to develop a sense of involvement with the uneducated common men and to work with them for constructive social activities.

PROGRAMME OF WORK

In order to achieve the aims, the N.S.S. units usually undertake the following programmes.

- (i) Initiating literacy programmes and organising literacy centres.
- (ii) Environment enrichment and conservation.
- (iii) Health, family welfare, nutrition programme and immunisation.
- (iv) Improvement in women's status and employment.
- (v) AIDS awareness campaign.
- (vi) General awareness among the people for preservation and conservation of Historic monuments.
- (vii) Slogans, street plays and seminars against dowry system.
- (viii) Promotion of self-employment schemes.
- (ix) 'YOGA' practice for maintenance of good health and inculcation of spiritualism among the students.

(x) Disaster - preparedness training for assistance to local authorities in relief and re-habilitation work during the natural calamities and national emergencies.

(xi) Production oriented work like rodent - control and post management, weed-control, soil testing and soil health care, promotion of co-operative societies.

(xi) Preservation and beautification of college campus.

N.S.S. CAMP

The N.S.S. volunteers usually undertake the projects assigned to them on Sundays and Holidays. An annual camp is usually arranged during the vacation. 75% of attendance is obligatory at the annual camp. Certificates of participation at camps are issued to N.S.S. volunteers. Detailed information regarding N.S.S. programme may be obtained from the Programme Officers.

PROSPECT

(i) If a student enrolled in the N.S.S. successfully completes 24 hours of regular N.S.S. programmes in two years, he / she is entitled to get a certificate from the University concerned to which the college is affiliated :

(ii) There are provisions for participation in inter college and interstate N.S.S. camps and National Integration Camps.

(iii) There is provision for outstanding N.S.S. volunteers for going abroad.

(iv) In voluntary organisations and other social sectors.

(v) Around 20 nons of volunteers may be appointed with a stipend of Rs. 700/- to each per month for two years or till

one attains the age of 25 years. Plantation and its preservation have been introduced.

(vi) N.S.S. volunteers from all parts of the country are now participating in the Republic day Parade in Delhi since 1988. New incentives are also awarded.

N.C.C. (NATIONAL CADET CORPS)

Two units of N.C.C. are operating in V.N. College, one under the 7th (Orissa) Battalion, Bhadrak and the other under the 1st (Orissa) Battalion, Cuttack.

ENROLMENT

Enrolment is open to all the students who satisfy the standard of physical fitness. The enrolment forms can be had from the N.C.C. officers or from their office. NCC training Commences in August. That forms duly filled in must reach the N.C.C. officer concerned within 10 days from the date of admission into different classes.

(A) TRAINING

(i) An N.C.C. cadet is required to undergo four hours of training every week for 20 weeks in a year.

(ii) In addition to the weekly training cadets are required to attend two CAT/ D.G. organised camps and courses during their tenure in N.C.C. in order to qualify for certificate 'B' examination after 1st year and certificate 'C' examination after 2nd year of Training respectively.

(B) SERVICE LIABILITY

A cadet shall obey and carry out the orders and directions of any person placed in command over them. The following

action will constitute breach of discipline according to N.C.C. Acts and Rules of 1948.

- (i) Wearing uniform when in parade.
- (ii) Resorting to strike or violence or any part of disorderly conduct in or outside the college premises.
- (iii) Any kind of threatening, in-subordination, use of vulgar language, exhibition of objectionable behaviour or contempt to the officer in command.
- (iv) Negligence in obeying a general or unit order or such other actions as mentioned in the N.C.C. Act and Rules.

All the above officers and acts of discipline will be seriously dealt with and cadet will be liable for punishment as provided under NCC Act/Rules.

(C) BENEFITS

(1) A cadet will be eligible for the following benefits if he / she conducts himself/herself well and completes his / her training successfully and obtains certificates.

A cadet will get the following extra percentage at the time of admission into a college.

- (a) 'A' certificate holders - 2%
- (b) 'B' certificate holders - 2%
- (c) 'C' certificate holders - 5%
- (d) for attending D.G. organised - 5%
outside the camps / courses.

(2) NCC 'B and 'C' certificate holders get extra-percentage of marks for recruitment to Army/Navy/Air Force / ITBP /BSF/ CRPF/ Coast Guard unit / CISF etc.

(3) For 'C' certificate holders there is provision for 40% reservation in the Service Board if the cadet passes in the written test conducted by UPSC for commissioned officers. Besides these, 'C' certificate holders get the following reservation benefits.

- (a) IMA-64 seats per course
- (b) Naval Academy, cochin - 6 seats per course
- (c) IAF - 10% in flying Branch and 10% in other branches.

	Army	Navy Airforce	BSF MER	NE	DES Artificer Apprentices
Certificate 'A'	3	2	2	5	5 4
Certificate 'B'	6	4	4	10	10 6
Certificate 'C'	9	6	6	15	15 10

(4) The sergent of policy cadre of state, Special Armed Police Force is exclusively reserved for 'B' and 'C' certificate holders. Impression marks are given for recruitment to General Police Cadre.

(5) State Govt. scholarship worth Rs. 2000/- is given to SD / SW cadets.

(6) NCC cadets will have to attend the social services like slum clearance, village upliftment, Eye-donation, Blood Donation, Chestire Home, Anti Dowry Drive, Anti Leprosy Drive, Adult Education, Traffic-control, Tree plantation, Jatra camps, Road construction, visit places of Historical importance, Assistance during Natural calamities and cultural shows etc.

THE RED-CROSS SOCIETY

The college is enrolled as Youth Red Cross group with the Indian Red Cross Society, Orissa Branch. An annual subscription of Rs. 15/- is collected from each student towards the Youth Red Cross Fund.

AIMS

- (a) Service to the sick and the suffering
- (b) The promotion of health
- (c) Inter-national friendship.

MEMBERSHIP

Students who have the spirit of service for the sick and the suffering and wish to become active members of the Youth Red Cross have to apply for membership and get their names enrolled.

ACTIVITIES

Special emphasis is laid on the following activities

- (a) Service to the sick and the suffering
- (b) Practice of personal health habits
- (c) College hygiene, cleanliness of class rooms, grounds and up-keep of the college garden.
- (d) Community hygiene ; Taking up works of hygiene and cleanliness in the nearby villages.
- (e) Inter-college group correspondence.

EXECUTIVE COMMITTEE

(i) Youth Red Cross activities are moderated by an Executive Committee consisting of a minimum of five and maximum of eleven members. The committee will elect from

among themselves a chairman, a vice chairman, a secretary and a joint secretary. The term of the committee will be one year.

(ii) The Youth Red Cross Counsellor appointed by the Principal from among the members of the staff will be entitled to attend the meetings of the executive committee and to guide the deliberations.

(iii) Meeting of the committee should be held at least once a month and related rules of business may be formed by the committee.

ROVERS AND RANGERS (SCOUTS AND GUIDES)

The Rovers and Rangers (Scouts and Guides) unit of Vyasanagar Auto College is affiliated to the BHARAT SCOUTS and GUIDES of the state of Orissa. Rovering is the senior section of the scouts wing and Rangering is the senior section of the Guide wing. Rovering is meant for boys and Rangering for girls scouting and guiding movement, the biggest non-political educational, disciplined and uniformed voluntary youth force of the world and of our country has been playing a vital role in character building and service to the nation.

AIMS & OBJECTIVES

A student of today is likely to be an administrator / a leader of tomorrow. It is a useful programme that gives self-confidence and assurance to a student volunteer for happy and healthy social life. It is practical training for good citizenship through joyful and amusing activities that promote young students physical and mental development. This is the only organisation which covers the total range of activities and training under the N.C.C., N.S.S. and Y.R.C.

Social service is the sole motto of this organisation. Community development programmes such as National Integration, Population education, Conservation, Drugs control, Anti-dowry system, AIDS programmes, Opposition of Electoral rigging in the booths and sanitations are some of the fundamental activities of the Rovers and Rangers wing.

ADVANTAGES

The student-volunteers are competent enough to participate in Nipun Test, Chief Ministers shield competition and Upa-rastrapti Award competition. The successful participants avail wide scope in the Government of India. Services like Indian Railway Service, Indian Police Service, Military Service etc. They also avail Bonus marks in the selection for higher studies.

THE COLLEGE LIBRARY AND ITS RULES

The college library contains about 47614 books for +2 and +3 students. The members of the staff and the students of the college are the members of the library.

GENERAL RULES

SECTION - 1

1. The library remains open during the college hours in every working day.

2. The library books are issued to borrowers between 10.30 a.m. and 3.00 p.m. The last period of every working day is set apart for the office work, No. Issue or return will be made after this period.

SECTION - 2

(Rules common to all borrowers of books)

1. No book shall be taken out of the library without the knowledge of the librarian and until it has been properly entered in the issue register and the entry is attested by the borrower.
2. The borrower must examine the condition of the book before he/she leaves the library. Otherwise, in case of mutilation discovered later, presumption will be made against the borrower and he/she may be called upon to replace the book or pay the cost with fine.
3. Books should be returned within the period allowed to borrower.
4. If the date of return of a book on a holiday, it should be returned to the library on the next working day.
5. All borrowers shall return books to the library before the college is closed for summer vacation.
6. Anybody in possession of a library book shall return it to the library on receipt of requisition notice from the librarian to the effect.
7. Books taken out of the library must be returned to the librarian and not to anybody else.
8. No marginal or other notes or making shall be made in the books nor shall any picture or pages be removed or dogeared or otherwise disfigured. In such cases the borrower may be asked to replace the book damaged by him / her or pay the cost with fine.

9. If a borrower keeps a library book for more than the time allowed for the purpose, no more books will be issued to him / her until the book concerned is returned to the library.
10. Students leaving the college before Council or University examination or discounting their studies at anytime shall have to return the library books otherwise their T.C. will not be issued.
11. Perfect silence is to be maintained inside the library premises. All conversions except what is absolutely necessary for the transaction of library business is for bidden inside the library.
12. Any book lost, damaged or defaced by the borrower must be replaced by him/her with the fine, as it is decided by the Principal.
13. A student who wants to borrow or return books should submit his / her library card to the librarian.
14. If a student loses his / her library card, another card will be issued to him / her on payment of Rs. 5/- only.
15. Students who do not return the books within in the time allowed will be charged a fine of fifty paise per book for each day of delay.
16. In matters of dispute relating to borrowing / damaging / delaying the return of the books, the principal's decision is final and binding.
17. Issue of books to borrowers :

<u>CLASS OF BORROWERS</u>	<u>NO OF BODIES</u>
1. Teaching staff	25
2. Librarian/lab. Asst/Store keeper PET/	02
(b) Members of the ministerial staff	01
(c) Student (+3 classes) -	02
(d) Student (Honours class) -	03
18. No student is allowed to keep a library book with him / her during the summer vacation.	

SEMINAR LIBRARY

Each Honours Teaching Department maintains a Seminar library containing both the text and reference books along with the periodical for the use of the students and members of the staff are maintained at the departmental level for the benefit of the students and staff.

BOOK BANK

1. The Book Bank is meant for giving books to the poor and meritorious students on loan basis.

2. Before borrowing books, students of +2 & +3 1st year classes should deposit 20% and those of +2 & +3 2nd year and 3rd year of classes should deposit 10% of the price of the books. This amount will not be refunded.

3. The books must be returned by the borrower before filling up forms for Council/University/Semestat Examinations.

4. Students should not disfigure or damage the books. In case, of damage, the borrower will have to replace the book or pay the cost of the book along with a fine as decided by the principal.

COLLEGE MAGAZINE

The Vyasanagar College Magazine named as VYASASHREE is an annual publication carrying literary writings of the students and the members of the staff. The Magazine is edited by a Chief Editor with the assistance of a Board of Editors, who are nominated by the Principal from among the members of the teaching staff.

Original literary writings in Oriya, Hindi and English are invited during a notified period of time every year. Other materials such as photographs, drawings, and annual reports of different associations may also be considered for publication.

Manuscript for the magazine must be typed out with double space between lines or neatly hand written on only one side of fulscape size paper. Only black and white photographs are published in the magazine.

WALL MAGAZINE

All Honours Teaching Departments of the college bring out monthly wall magazines. Original articles collected from the teachers and students are exhibited in it. Student contributors of the best three articles are awarded prizes at the Annual function of the departments.

ANNUAL VYASALECTURE

Constitution of Annual Vyasa Lecture Series.

(i) A Course of three lectures, each of about one hour duration, is organised on three consecutive days in the last week of January every year.

(ii) The speakers must have been prominent in the field of culture.

(iii) The speakers selected shall be requested to give their consent atleast one month before on-the following terms. Lectures shall be on the subjects suggested by the college or mutually agreed upon between the college and the speakers.

(a) The speakers shall send manuscripts of their lectures at least ten (10) days before the first day of lecture. The speakers will be given first class train or bus fair at the rate of one rupee per kilometer and shall be treated as the guests of the college.

(b) The speakers will be given an honorarium of Rs. 150.00 only, per lecture.

(c) The copyright of the lectures shall be vested with the college and the lectures are to be published as a supplement to the college magazine.

(d) The supplements shall be a periodic publication and which will be given to the students and the members of the staff and others entitled to free copies of the magazine and the, balance will be sold to the general public, through the College Co-operative Store. The money received there by will be deposited in the Vyasa Lecture Fund.

(e) The management of the “VYASALECTURES” shall be the sole responsibility of the Principal who may constitute a managing committee consisting of the following :

(i) Convenor from among the teaching staff.

(ii) Two members of the staff.

(iii) Two best students of the college, one from the +2 classes and the other from the Degree class.

FUND

(a) All financial transactions shall be made in the name of VYASALECTURES.

(b) There shall be an annual subscription of Rs. 25/- from each student for this purpose.

(c) Sale proceeds from the published lectures.

(d) Donation.

(e) The principal shall remain the sole authority in all matters pertaining to the Annual ; Vyasa Lectures ; organised by the college.

EXTRA-MURAL LECTURES

Extra-mutual lectures are organised atleast-once every month people, who have achived greatness in religion, social service, Arts and literature ; science and philosophy and other matters of human importance are to deliver - talks on our cultural and intellectual heritage ; the excitement and the problems of living the kind of commitment that leads to achivements so that our students we hope are likely to be able to look at themselves not only with other eyes, but their own

eyes as well. We have been publishing monthly wall magazines in order to help students manifest their creative potentialities.

SEMINAR

Each Honours Teaching Department of the College organizes at least three seminars in a year. Students are selected to present their papers on important topics related to their field of study. Subject experts are invited, to give their talk in it. The seminar papers are preserved at the department for reference.

THE WALL MAGAZINE AT THE STUDY CENTRE

The 'Wall Magazine' meant for Study Centre is named 'Vyasaprabha'. All the students of the college are allowed to contribute articles for the same. The contributors of the best three articles are given prizes at the Annual function

CO-OPERATIVE STORE :

In July, 1978, a co-operative Store called "Vysanagar College Consumers co-operative Store" was duly registered. It started functioning in the college from the same year.

AIM:

The aim of The co-operative store is to provide commodities such as paper, sugar, wheat, other stationary articles as required by the members at a controlled price.

MEMBERSHIP :

Membership is open to both the staff and the students of the college. A person becomes a member by contributing Rs.3.00 (Rs. 21/- as. share, and Rs.1/- as entry fees). The activities of the store are controlled by a Board of Directors

consisting of eight members. The principal is the ex-officio president and two other members are elected as Secretary and Treasure.

STUDENT'S SAFETY INSURANCE :

From the session, 1993-94 the college has adopted the welfare of its students a beneficial "Students Safety Insurance Scheme" under the approval of they Director and the Government. The new India Assurance Co. Ltd. alone is operating the scheme.

SCOPE :

In consequence students of this college are now being convered against sudden accidental death/injury/loss of limbs resulting from accident caused by external, violent and visible means ondeposit of Rs. 2.10 per student per annum.

BENEFIT :

Compensation will be upto Rs. 10,0007/- maximum per student-depending on the extent of injuiry.

HOSPITALISATION EXPENSES:

In addition to the above, the policy provides for reimbursement of medical expense incurred by the student for his treatment in a hospital or nursing home as a patient of Rs. 500/- in a year.

CLAIM PROCEDURE :

1. In the event of any accident resulting in claim under the policy, immediate notice in writing is to be given to the insurance Company and within one calendar month after the death.

2. The claim paper should be routed through the authorities.

3. The claims are payable to the parents/guardians of the students as recorded in the College register and as certificate by the authorities.

STUDENT'S COMMON ROOM

There are two common rooms, one for boys and another for girls. The students can relax during leisure in their respective common rooms which are kept open during the college hours.

They are managed by a Secretary and an, Assistance Secretary elected from amongst the students and supervised by a member of the teaching 'staff' nominated by the Principal. Facilities for, indoor games are organised by the Secretary, and the prizes are also awarded to the winners in the Annual Function.

STUDY CENTRE

1. Books available in the study centre will be issued to students on production of Identity card/Library Card between 8.00 a.m. and 4.00 p.m. on every working day.

2. The students are expected to observe strict discipline and silence in the study centre.

3. The borrowers of books should return the books before leaving the study centre. A fine of Rs. 5/- per day will be charged for each book in case one doesn't return the borrowed book on the same day.

COLLEGE HOSTEL

The college Hostel for boys provides accommodation for 100 boarders. The Principal is the final authority in all the matters relating to the hostels. Ordinarily, he exercises control and supervision through the Superintendent and Assistant Superintendent, who are incharge of the day to day administration of th hostel.

Hostel Rules & Admission :

(a) Application for admission to the hostel in the prescribed proforma should be made to the Principal along with an attested copy of the mark-sheet.

(b) No student will be admitted into the hostel until he is admitted into the college. A student who is admitted in the hostel must abide by its rules & regulations.

(c) The hostel is normally closed during Puja Holidays and Summer Vacation.

Hostel Mess :

(a) The hostel mess is managed by the Superintendent/ Asst. Superintendent with the help of a mess committee consisting of representatives of boarders.

(b) Every boarder takes meals in the common mess except when otherwise permitted by the Superintendent. Meals can be had in the dining hall within a period on one hour after the study hours.

(c) Stoppage of meals and arrangement for guest meals shall have to be recorded by intending boarders in the information

register kept with the manager by 6.30 a.m. for lunch & by 6.30 p.m. for dinner. Not more than six guest meals for a boarder can be arranged in a month. Re, 1/- extra will be charged for a guest meal.

Boarders should deposit their mess dues on the 7th or the 12th of every month. A boarder failing to clear his mess dues will not be allowed to have his meals in the hostel mess.

Study Hours :

Unless Otherwise decided by the Superintendent the following study hours shall be observed on all days during the session except Saturday evenings and festival days.

Morning - 7.00 a.m. to 9.00 a.m.

Evening - 7.00 p.m. to 9.00 p.m.

No boarders shall be absent from his room or disturb others in any way during the study hours.

Bed time :

The time to go to sleep is usually 11.00 p.m. The hostel gate remains closed during the sleeping hours.

Absence :

Absence from the hostel of temporary nature shall be recorded by the boarders in a register at the gate maintained for the purpose. The register shall be checked from time to time by the Superintendent. Absence for a period exceeding 24 hours requires prior permission from the Superintendent, Boarders returning after such absence shall on their arrival, report themselves to the Superintendent.

Hostel Property :

Every boarder is responsible for the care of the hostel property he uses. Boarders will be charged for all damages caused by them individually or collectively. Boarders are not permitted to use any electrical appliance other than light. They will make their own arrangement for electric bulbs.

Visitors :

Visitors are not allowed to see the boarders in the room during study hours. No outsider is allowed to see a boarder in the hostel at night. In exceptional circumstances, with prior permission from the Superintendent, natural guardian of a boarder may be permitted to stay for one night provided that his visit has reference to the interest or welfare of the boarder.

Discipline :

A form of undertaking, duly signed by every boarder that he will abide by the rules of the hostel, will be submitted at the time of taking admission into the hostel. The following shall be considered breach of discipline.

- (a) Absence from the hostel without permission.
- (b) Continued neglect of study.
- (c) Want of cleanliness and tidiness in the room.
- (d) Splitting about in the rooms and on the verandah.
- (e) Singing or playing on any musical instrument except during specified hours.
- (f) Making disturbing noises.
- (g) Cycling on the Verandah.

- (h) Writing on or disfiguring the walls, doors, windows of the building.
- (i) Holding any meeting in the hostel without approval of the Superintendent.
- (j) Calling names or any other derogatory behaviour towards the hostel and mess employees.
- (k) Indulgence in ragging.
- (l) Misconduct of any other form.
- (m) The superintendent will maintain a conduct register in which the names of boarders will be entered in case of misconduct. Gross misconduct or repetition of breach of discipline on the part of boarder shall render him liable to removal from the hostel.

Withdrawal :

Withdrawal from the hostel requires sanction of the Principal. Application for withdrawal shall be made to the Principal through the Superintendent who will ascertain that all dues of the hostel have been paid by the boarder. Permission for withdrawal from the hostel will be granted on payment of the hostel leaving fees of Rs. 20/-.

WOMEN'S HOSTEL :

There is accommodation for 300 boarders in the college Women's hostel. A new women's Hostel functions from the session 2013-14 with the accommodation for 100 boarders.

Rules :

The internal management of the hostel rules with the Superintendent/Deputy Superintendent.

1. Seats in the hostel will be allotted by the superintendent on the basis of merit.

2. No boarder will be allowed to go out of the College campus without permission of the Superintendent / Deputy Superintendent.

3. All boarders should be inside the Hostel from 6.00 p.m. to 6.00 a.m. Absence from the hostel during these hours without permission of the Superintendent / Deputy Superintendent will be treated as an act of indiscipline. Attendance in the hostel will be marked at 6.30 p.m. in the prayer class.

4. The parents or the guardian of boarder should submit a list of three (03) authorised visitors in the prescribed form signed by them with the specimen signatures of such visitors. Relationship of the authorised visitors with the boarders should be specified.

5. An authorised visitor is allowed to call on a boarder during visiting hours. (4.00p.m. to 6.00 p.m.) She is to put her signature in the Visitors Book. She may, however, visit a boarder beyond the visiting hours with permission of the superintendent.

6. Male visitors should be received only in the Visitor's Room. Women visitors can enter the rooms only with the permission of Superintendent/Deputy Superintendent.

7. Parents are allowed to visit in their wards on any day between 6.00 a.m. and 6.00 p.m. with due permission from the Superintendent/Deputy Superintendent.

8. The boarders may be allowed to visit matinee shows in local cinema halls only on Saturdays with the permission of the Superintendent/Deputy Superintendent. The marton must accompany the boarders on such visits.

9. Study hours from 7.00 a.m. to 9.00 p.m. everyday will be maintained except on Saturday.

10. The hostel gate will be locked at 6.00 pm.m. and shall not be opened without the permission of the Superintendent / Deputy Superintendent.

11. No boarder will be allowed to leave the hostel without a letter of authority from the parents or approved guardian.

12. Female guests of the boarders may be allowed to stay for one day with the permission of the Superintendent / Deputy Superintendent under exceptional circumstances.

13. Aboarder is required to sign in the vacation register at the time of leaving the hostel and returning to the hostel.

14. When a boarder goes out of the campus, she should fill in the movement register. On return she should note the time of return.

15. Boarders are not normally allowed to stay in the hostel during vacation. In special circumstances they may be permitted to stay for examination purpose.

16. All incoming letters and communications to the boarders will pass through the Superintendent / Deputy Superintendent.

17. The following registers should be maintained in the hostel.

(a) Visitors Book

(b) Movement Register

(c) Vacation Register

(d) Register for authorised guardians.

(e) Stock Register

(f) Conduct Register

(g) Notice Book

18. All other rules of the Boy's Hostel are applicable to the Women's Hostel.

STUDENT'S UNION :

The Union has the following declared objectives.

(a) To act as the spirit and voice of the students on all legitimate matters.

(b) To foster and encourage cooperate academic life, unity and co-operation among the members of the Union.

(c) To promote educational, social, general and cultural interest of the students and to do such other things as are conducive to the fulfillment of the above objectives.

The functions of the Union are (a) to organise debates, (b) to organise, duscussion of general, cultural, academic, national and international problems, (c) to invite eminent persons to address the Union and (d) to take up such other activities as are proposed by the Union and approved by the Principal.

2. Every student of the college is a member of the Union and is eligible for election and to vegetarian office. A student of the 3rd year of +3 Arts/Science/Commerce cannot be the Assistant Secretary or the Vice-president of the college Union. No one whose name is not on the rolls of the college can be a member of the Union.

3. UNION FUND :

(a) All members of the Union shall pay an annual membership fee of Rs. 20/- to be collected by the College Office at the beginning of each session.

(b) The account of the Union shall be subject to audit every year by a member of the staff to be appointed by the principal for the purpose.

(c) The Executive-Committee in consultation with the Adviser shall prepare the budget estimate of expenditure of the Union and programme of the activities for the whole year and submit those to the Principal for approval.

4. The meeting of the Union shall be open to all members of the staff who, if they so desire can take part in the proceeding of the meeting except in voting.

5. There shall be an Executive Committee of the Union, consisting of the following :

(i) President

(ii) Vice - President

(iii) Secretary

(iv) Asst. Secretary

(v) A class representative to be selected from each class.

6. FUNCTION OF THE EXECUTIVE COMMITTEE :

(i) To draw up the programme of activities of the Union for the session in progress.

(ii) To prepare the Union budget.

(iii) To undertake other activities of the Union in accordance with the approval of the Principal.

7. MEETINGS :

- (i) An ordinary meeting of the Executive Committee may be called by the Secretary in consultation with the President and the Adviser. Notice for such meeting with time, place and agenda shall be given to the members at least 48 hours prior to the meeting.
- (ii) An extra-ordinary meeting of the Executive Committee may be convened by the Principal at any time.
- (iii) Each meeting of the Executive Committee shall be presided over by the President, or in his absence by the Vice-President or in the absence of both by any member of the committee elected at the meeting conducted by the Adviser.
- (iv) No meeting of the Executive Committee can be conducted without the Adviser.
- (v) Fifty percent of the members of the Executive Committee shall constitute the quorum.
- (vi) The minutes of the meeting shall be maintained by the Secretary and a copy thereof shall be submitted by the Secretary to the Principal within two days through the Adviser.

8. ADVISER & ASSOCIATE ADVISER :

- (a) There shall be an Adviser and an Associate Adviser appointed by the Principal from among the members of the staff. The Adviser shall be present at the meeting of the Executive Committee and at the ordinary meetings of the Union.

- (b) The president may refer to him any rule for interpretation and the Adviser's decision shall be final.
- (c) The Adviser may explain the scope, and effect of a motion of amendment at any time during the meeting at the request of the President.
- (d) If the Adviser is unable to be present at a meeting, one of the associate advisers shall take his place and discharge all the functions of the adviser.
- (e) Neither the Adviser nor his deputy will preside over a meeting of the Union unless request to do so by the president.

9. PRESIDENT :

Any member of the Union is eligible to stand for the post of the President of the Union. The President shall preside over all ordinary meetings of the Union. The decision of the Principal is Final & Binding.

10. THE VICE-PRESIDENT :

The Vice-President shall be from the +3, 1st year or 2nd year classes. In the absence of the President, the Vice-President shall assume all the rights and discharge all the duties.

11. THE SECRETARY :

Any member of the Union may stand for the post of the Secretary of the Union.

- (a) The Secretary shall arrange debates, give notice about all ordinary meetings and record the minutes of all meetings, annual, ordinary or extraordinary.

- (b) The Secretary shall prepare the agenda for the meeting and select the subject for debate or discussion in consultation with the President and the Adviser.
- (c) The Secretary shall be in charge of the accounts and expenditure. But no expenditure shall be incurred without the approval of the Adviser. The Adviser shall countersign all vouchers. Requisitions for expenditure should pass through the Adviser.

12. THE ASSISTANT SECRETARY :

The Asst. Secretary shall assist the Secretary in discharge of his duties and in his absence perform all his functions. He shall be from +3 1st year or 2nd year classes.

13. ANNUAL ELECTION :

- (a) The annual election shall take place at the beginning of each session on such date as the Principal may appoint, provided normal conditions prevail or as per Govt. instruction exactly stating rates and rules formal for the purpose. In abnormal situations the Principal is empowered to withhold elections of the union till normalcy is restored. Nomination to such election, duly seconded, shall reach the Principal in writing on or before the date fixed for receiving nominations.
- (b) (i) Every member of the union has the right to vote in every election, (ii) No member shall cast more than one vote for each office.
- (c) Election shall be conducted and votes will be recorded in such manner as the Advisers shall determine.

- (d) A candidate getting the largest number of votes shall be declared elected.
- (e) The Principal is the final authority in all matters relating to the election.

14. ANNUAL MEETINGS :

Immediately after the elections are over there shall be a meeting of the Union called by the Principal wherein (i) the newly elected office teams will assume the office, (ii) the new members of the union will be welcomed, (iii) amendments to the existing constitution, if any, may be moved, (iv) the Principal or his nominee will preside and, (v) previous year's audited accounts may be presented.

15. VACANCIES :

An office bearer shall hold office for the entire session from the time of the taking over charge till end of the session or till he pays the examination fees, whichever is earlier, unless he (i) ceases to be a member of the union (ii) Voluntarily resigns in writing addressed to the Principal or (iii) is removed as provided in the rule 16.

16. An office who fails in the proper discharge of his duties can be removed by a vote of no confidence passed by 3/4th of the members of the union present at an extraordinary meeting called for the purpose. A notice shall be served in such cases before seven days.

17. Ordinary meetings of the union shall be arranged by the Secretary in consultation with the President and the Adviser.

18. NOTICE :

The Secretary shall give a notice containing the following particulars, two days before each ordinary meeting (i) Date and Time of the Meeting (ii) place of the meeting (iii) Subject for the debate and (iv) names of at least the first four speakers.

The Secretary, may invite a person or persons who are not members of the college union to take part in the debate with the permission of the Principal. Such person or persons will speak after the motion has been duly proposed and accepted by the members of the Union.

19. AMENDMENT TO MOTION :

(a) Notice of the amendment must be put into the box reserved for that purpose on the day proceeding the date of meeting.

(b) There shall be no amendment which in effect directly negates the original motion for the debate or is inconsistent with the motion.

20. PROCEDURE IN MEETING :

In the absence of the both the President and the Vice-President from an ordinary meeting the members present will elect a chairman from among them. The Advisor or his deputy should be present until the election is over. The Chairman shall have the right to discharge all the duties of the President during the meeting.

21. At the commencement of each Executive Committee meeting the Secretary shall read the minutes of the last ordinary

meeting and the subsequent meetings of the union, if any. The minutes after approval of the members shall be signed by the President.

22. Every speech shall be relevant to the subject of the debate or the amendment proposed. No personal remarks shall be made in the course of the meeting.

23. No member other than the mover of the motion shall, speak more than once in the course of the debate. All the conclusion of the debate the mover of the motion may at his option reply to the discourses in the debate.

24. A mover of the motion and an opposer may speak for eight minutes each. Other speakers may speak for no more than five minutes each. This time can be reduced by the President of a meeting. If he finds the number of the speakers is too big to be adjusted in two and half hours.

25. The President may, if he desires, take part in debate. The Vice-President takes the chair he does so.

26. Discussion of Amendment :

Not more than one amendment to the motion shall be discussed in the course of an ordinary meeting.

27. (a) An amendment to a motion shall be discussed only, after first four speakers have spoken on the motion.

(b) No amendment which is not duly seconded shall be valid in the meeting.

(c) When an amendment is proposed and seconded the members may speak either on the amendment or on the original motion, if they like to do so.

28. VOTES ON DEBATE :

At the conclusion of the debates the amendment shall be put to vote. If the amendment is lost the original motion shall be put to vote. If the amendment is carried, the motion of amendment shall put to vote.

29. (a) All questions in the debate shall be determined by the majority of votes among the members present.

(b) If the votes are equally divided, the President shall decide the question by lot.

30. POINTS OF ORDER :

The Adviser, his deputy or any member may call the President's attention to a point of order even while a member is speaking but no speech shall be made on such a point of order.

31. DISCIPLINE :

The President may call any member to order. If a member disobeys or disregards any order or ruling of the President or the Adviser or his deputy the President may forthwith ask him to quit and in the event of his disobedience of the order the President may report the same to the Principal the President may dissolve the meeting, if it is necessary.

32. In the event of a case not provided for by these rules the Advisor or his deputy shall give ruling as to the procedure on the principle laid down and his ruling shall be final.

33. EXTRAORDINARY MEETING :

An extraordinary meeting of the Union may be convened ; (a) at the, Principal's direction, (b) on a written requisition

addressed to the Principal and signed by not less than one fourth of the total members of the Union, (c) on the request of the president to the Principal.

35. AMENDMENTS OF THE RULES :

(a) Amendments to any of these rules shall be considered in the annual meeting of the Union to be held at the beginning of the session immediately after the elections are over.

(b) No amendment which is not duly seconded and of which a weeks clear notice has not been received shall come into force.

(c) An amendment, before it becomes effective, must be passed by a majority of 3/5th of the members present at the annual meeting and must receive the approval of the Principal.

36. Approval of the Principal's necessary while inviting guests, speakers, guest artists, to Student's Union functions. The Principal shall be the final authority in all the matters relating to the union.

THE ATHELETIC CLUB :

1. The club shall consist of all the members of the staff and students as its members.

2. The executive committee of the club shall be called "VYASANAGAR COLLEGE ATHELETIC CLUB". It shall consist of the following members.

(a) The Principal as the President (Ex-Officio)

(b) Vice-President nominated by the Principal from among the members of the staff.

(c) One or more members of the staff nominated by the principal to help the Vice-Principal.

(d) The Physical Education Teacher.

(e) Secretary

(f) Assistant Secretary

(g) One class representative from each class.

(h) Captains of the Football, the Cricket, the Volleyball teams and such other organised outdoor games as may exist in the college.

3. Election Rules :

(a) The Secretary, Assistant Secretary and Class Representatives shall be elected in the beginning of each session in the manner determined by the Principal.

(b) The Captains and Vice-Captains will be selected by the Executive Committee. Only-player members will be eligible for the selection as Captains and Vice-Captains. However, the Secretary and the Asst. Secretary are not eligible for these posts.

(c) The Executive Committee will also nominate a Secretary an Asst. Secretary or representative in case there are vacancies.

4. Tenure of office :

(a) The tenure of office of all elected representatives shall be of one session. However they will carry on their respective duties in the following session till a fresh election takes place.

(b) If the work of the elected Secretary is found to be unsatisfactory, he will be asked by the Principal to resign and

another Secretary nominated by the Principal will carry on the work till the next election.

(c) If a Captain remains absent from the continuously for fifteen days without sufficient reason, he will ipso facto cease to be the Captain.

(d) The outgoing Secretary will hand over the charges of his office to the newly elected Secretary as early as possible after the election.

5. General Meeting :

There shall be an annual general meeting of the club on day fixed by the Principal. At the meeting the Secretary will read his annual report and present the estimates of account for the academic year. Amendments to the rules of the club will be considered at his meeting. Regulations of amendment will be forwarded to the Principal for the approval.

6. Work of the Executive Committee :

- (a) Promotion of games and athletics among the students.
- (b) General Management of the club.
- (c) Preparation of the budget.

7. Work of the Vice-President

He will be in charge of Correspondence and will place order for sports material needed by the Club. He will also review the accounts of the club.

8. Work of the Secretary :

- (a) He will be the convener of all general and executive committee meetings.

(b) He will prepare the annual report.

(c) He will organise the college games in collaboration with the Captain and the Vice-Captain.

9. Work of the Captains :

(a) They will select players for friendly or competitive matches and they will be responsible for organising other college games along with the Secretary.

(b) Neither the secretary nor the captains should arrange any match without the approval of the Vice-President.

10. Work of the PET :

(a) To copy all the invoices in the stock book.

(b) To keep an account of the sports materials.

(c) To look after the playground.

(d) To look into the programmes of physical education.

(e) The Principal can veto any resolution passed by the club he can make new rules or amend any existing ones.

11. Section Committee :

A selection committee for each game will be formed with the following members.

(a) Vice-President (b) Officer in charge of the game

(c) P.E.T. (d) Secretary (e) Captain

THE DRAMATIC SOCIETY :

1. All the students of the college are entitled to be the members of the Vyasagar College Dramatic Society.

2. Every students of the college shall pay to the society's fund a subscription as fixed every year long with the first instalment of the fees for the session.

3. The Principal of the college is the ex-officio President of Dramatic Society.

4. Executive Committee :

The affairs of the society are managed by an Executive Committee Consisting of the following members.

(a) President

(b) Vice-President nominated by the Principal from among the teaching staff.

(c) One or more members of the staff nominated by the Principal to help the Vice-President.

(d) A Secretary and an Assistant Secretary to be elected by the students of the college from among themselves.

(e) One representative to be elected by the students of each class.

5. Election :

Election of the office bearers shall be held every year on a date to be fixed by the Principal.

6. Annual meeting :

After the elections are over, there shall be a meeting off all the Members of Dramatic Society. The accounts of the previous year shall be received from the outgoing Secretary and newly elected office bearers shall assume the office at this meeting.

7. The Executive Committee shall :

- (a) Prepare and pass the budget for the year.
- (b) Recommend to the Principal names of plays to be staged and the dates of the performances.
- (c) Get expenditure audited.
- (d) Sanction Expenditure out of the reserved fund for the purpose of purchase, maintenance, repair or replacement of articles already purchased for the Dramatic Society.
- (e) To meet from time to time and decide all other matters relating to the society.

8. All decisions taken are subject to the approval of the Principal.

9. Either the Secretary or the Asst. Secretary or the both, if they fail to discharge their duties properly, may be removed from the office by the Principal or by a vote of no confidence passed by not less than 2/3rd of the members of the executive Committee specially called for the purpose and ratified in a meeting of the general body.

10. The quorum for an ordinary meeting of the Executive Committee will be 1/3rd of the total members.

11. The Principal reserves the right to alter, amend or abrogate any of the rules mentioned above. If a member wants to alter or amend any of the rules, he must get it passed by 3/5th members of the Executive Committee in a meeting separately called for the purpose.

12. Such change or amendments are subject to the approval of the Principal.

13. The principal is the final authority in all matters relating to the society.

DAY SCHOLAR'S ASSOCIATION :

1. The name of the association is "VYASANAGAR COLLEGE DAY SCHOLARS ASSOCIATION".

2. The object of the association is to foster, through cultural activities, the spirit of fellowship, cooperation & discipline among all the day scholars of the college.

3. All the day scholars of the college are member of the association and they have to pay a fee of Rs. 21/- each annually at the time of depositing the first instalment of the college fees.

4. The Censor of the Day Scholar Association will be nominated by the Principal from the members of the teaching staff.

5. Executive Committee of association shall consist of .

(a) The Principal (Ex-Officio President)

(b) Censor

(c) Secretary

(d) Asst. Secretary

(e) One class representative to be elected by the day scholars of each class.

6. The Secretary under the direction of the Censor and approval of the Principal shall organise all the functions of the association and shall be incharge of the minutes of correspondences.

7. The office bearers who fail to discharge their duties properly can be removed by the principal or by a vote of no confidence passed by not less than 2/3rd of the members of the association in an extraordinary meeting called for the purpose.

8. All expenditure incurred by the association shall be subject to the approval of the Principal.

9. The Secretary shall maintain in a bound register the record of all the activities and proper accounts of expenditure of the association countersigned by the Censor.

10. The Principal is the final authority in all the material related to the association.

THE PLANNING FORUM

1. Aims of the forum :

The main objective of the planning forum is to develop plan consciousness among the general public of the locality.

2. Function :

(a) To organise discussion of Five Year plans and day to day economic policies adopted by the Government.

(b) To invite eminent persons to address special meetings of the planning forum.

(c) To take up such other activates as proposed by the planning forum and approved by the Principal.

3. Membership :

(a) Every student of the college can be a member of the planning Forum by paying one rupee subscription annually, any

one who is not on the rolls of the college can be a member of the Forum.

(b) The membership of the planning Forum is open for all the members of the teaching staff Who; if they so desire can take part in the proceedings of the meetings;

4. The executive committee :

There shall be an Executive Committee of the planning Forum consisting of the following members.

1. President
2. Secretary
3. Asst. Secretary
4. Class Representatives.

The term of office of the Executive body is for one academic year.

5. The principal of the college is the ex-officio president of the Forum.

6. Secretary :

(a) There shall be a secretary appointed by the principal from the teaching members of Economic Department.

(b) In the absence of the president the secretary may, preside over the meeting of the forum. He shall assist and give his suggestion wherever necessary in the proper conduct of meetings. The President may refer to him any rule for interpretation and decision. The interpretation of the secretary shall be final.

7. Assistant Secretary :

The Asst. Secretary will be nominated by the Secretary, from among the students of the final year class of the Department of Economics.

8. Class Representative :

There shall be a class representative from each class and he/she shall be nominated by the secretary from among the students of the class. In case of a class having sections ; one will be nominated from each of one sections.

9. Discipline :

The secretary may call any member to order. If a member disobeys the order of the secretary, the later is authorised to report his name to the principal for taking action against him/her.

10. The Principal shall be the final authority in all matters related to the forum.

THE COMMERCE FACULTY ASSOCIATION

1. The Commerce Faculty Association of the college organises debates, discussions, lectures, etc. on the topics related to Commerce and holds cultural Functions.

2. The Principal is the ex-officio President and the Head of the Commerce Department is the Vice-President of the association. All the students & teachers of Department of Commerce are the members of the association.

3. The affairs of the association are managed by an Executive Committee consisting of the Vice-President a

Secretary and Assistant Secretary. However, a Secretary may be elected from among the final year B-Com Students. The Secretary under the direction of the Vice-President and approved by the Principal shall organise all the functions of the association & shall be in the charge of the minutes and correspondences.

SCIENCE FACULTY ASSOCIATION :

The name of the society is “Vyasaganar College Science FacultAssociation”.

The aim of the Society is to organise debates, science talent test, Science exhibitions, discussion and lectures on the topic concerned with science.

The Principal is the ex-officio President. The Vice-President is nominated by the Principal. All the students and teachers of the science faculty are the members of the / association.

The affairs of the Association are managed by an Executive Committee consisting of the Vice-President, Secretary & Asst. Secretary elected from among the students of science and class representatives elected from each of the Science Classes.

The Secretary may be elected from among the final year Degree students.

The Secretary shall organise the functions of the society and shall be in the charge of the minutes and correspondences under the direction of the Vice-President and the approval of the Principal.

The fund of the association shall remain under the control of the principal. All expenditure incurred by the Secretary is subject to his approval.

The Principal is the final authority in all the matters relating to the association.

SUBJECT ASSOCIATIONS:

1. There is an association comprising students of the following subjects :

English, Oriya, Economics, Political Science, History, Philosophy and Mathematics.

2. Student will have to pay one rupee each as membership fee every year for each of the subjects offered by them.

3. The Executive body of an association will consist of the following members.

(a) President : the Principal (Ex-Officio)

(b) Vice-President nominated by the Principal from among the teaching staff of the department concerned.

(c) Secretary

(d) Assistant Secretary.

(e) Class Representatives.

4. (a) Secretaries of different subject associations shall be nominated by the Vice-President from among the students of +3 Final year classes of the subjects concerned on the basis of high mark secured in the subject.

(b) The assistant secretary shall be nominated by the Vice-President from among the students of a class having no final University/Council Examination for the session on the same basis as started earlier.

(c) No student can hold more than one office simultaneously.

(d) Class Representatives are to be nominated by the concerned Vice-Presidents.

5. The Purpose of the association is to organise debates symposium and other cultural activities.

SOCIAL SERVICE GUILD (S.S.G.)

1. AIMS :

(a) To help people in distress and to organise social welfare activities.

(b) To recommend help to the needy and deserving student of the college.

2. Finance :

(a) Each student of the college has to contribute an annual subscription of Rs. 1/- towards the S.S.G. Fund.

(b) Members of the staff may make voluntary annual contribution

(c) High official and well to do people are occasionally approached to make donations to the fund.

(d) The beneficiaries of the guild are expected to return the money they receive after they are settled in life.

3. Management :

(a) The Principal is the ex-offici president and he controls the funds of the guild.

(b) There is an executive committee consisting of the following to control the activities of the S.S.G.

(i) President - The Principal (ex-officio)

(ii) Vice-President - To be nominated by the Principal from among the members of the staff.

(iii) A Secretary elected from among the students.

(iv) An Assistant Secretary elected from among the students.

(v) Class Representatives to be elected from each class.

(vi) All the elections shall be held on such dates and in such manners as the Principal may determine.

4. Duties of the Secretary :

(a) To convene the executive committee meeting of the guild in consultation with the Vice-President.

(b) To record the proceedings of the meetings.

(c) To organise volunteers from among the students.

(d) To prepare and maintain annual report about the working of the guild.

5. The executive committee will recommend to the Principal every year the name of the poor and deserving students who would receive financial assistance from the fund.

6. The Principal shall be the final authority in all the matters relating to the Guild.

STUDENT'S AND FUND (S.A.F.) :

1. There is an aid fund called "VYASANAGAR COLLEGE STUDENTAID FUND".

2. The object of the funds is to render financial assistance to the deserving students to meet their examination fees and purchase of books.

3. There shall be an Executive Committee consisting of the following members to deal with matters concerning the 'Fund'.

(a) The Principal (Ex-officio) Chairman.

(b) One of the members of the teaching staff to be nominated by the Principal to act as Vice-Chairman.

(c) A Secretary and an Asst. Secretary to be elected from among the students.

(d) Class representatives elected by the students of the classes concerned.

4. The Executive Committee shall recommend to the Principal the names of the deserving students for award of financial assistance from this fund.

5. The accounts of this fund are to be maintained by the college.

6. The Principal is the final authority in all the matters relating to the fund.

7. Every student of +2 stream of the college is a

**OFFICE OF THE PRINCIPAL, VYASANAGAR (AUTO.)
COLLEGE, JAJPUR ROAD, JAJPUR
ADMISSION CHARGE 2021-22**

Sl No		ARTS	+3 COM	Physical Science	Biological Science
1.	Tution Fee	20.00	22.00	22.00	22.00
2.	Admission Fees	10.00	10.00	11.00	11.00
3.	Faculty Improvement	180.00	180.00	190.00	190.00
4.	College Examination	100.00	100.00	100.00	100.00
5.	Percentage	20.00	20.00	20.00	20.00
6.	Proctorial	20.00	20.00	20.00	20.00
7.	Medical Fee	15.00	15.00	15.00	15.00
8.	Magazine&Calender	105.00	105.00	105.00	105.00
9.	SSG	30.00	30.00	30.00	30.00
10.	SAF	30.00	30.00	30.00	30.00
11.	YRC	15.00	15.00	15.00	15.00
12.	College Union	50.00	50.00	50.00	50.00
13.	College Election	50.00	50.00	50.00	50.00
14.	Athletic Fee	50.00	50.00	50.00	50.00
15.	Common Room	5.00	5.00	5.00	5.00
16.	DSA	3.00	3.00	3.00	3.00
17.	Dramatic	10.00	10.00	10.00	10.00
18.	Planning Forum	2.00	2.00	2.00	2.00
19.	Library Books, Periodicals & Library Card	330.00	330.00	330.00	330.00
20.	N.C.C.	20.00	20.00	20.00	20.00
21.	Academic	20.00	20.00	20.00	20.00
22.	Catelogue	7.00	7.00	7.00	7.00
23.	Furniture & General Maintenance	230.00	230.00	230.00	230.00
24.	Utkal University Sports	50.00	50.00	50.00	50.00

V.N. Autonomous College

25.	Vyasa Lectures	10.00	10.00	10.00	10.00
26.	Societies	30.00	30.00	30.00	30.00
27.	Development	1650.00	1700.00	2100.00	2100.00
28.	Co-operative Store	5.00	5.00	5.00	5.00
29.	Identity Card	50.00	50.00	50.00	50.00
30.	Time Table	10.00	10.00	10.00	10.00
31.	Insurance	5.00	5.00	5.00	5.00
32.	Laboratory Money	-	-	350.00	350.00
33.	Utkal University Regd Fee	60.00	60.00	60.00	60.00
34.	Migration & Recognition	10.00	10.00	10.00	10.00
35.	Management Staff	1600.00	1600.00	1800.00	1800.00
36.	Teacher Welfare	10.00	10.00	10.00	10.00
37.	Cycle Stand	85.00	85.00	85.00	85.00
38.	Affiliation Fee	50.00	50.00	50.00	50.00
39.	CDCF	5.00	5.00	5.00	5.00
40.	EML	5.00	5.00	5.00	5.00
41.	Playground	50.00	50.00	50.00	50.00
42.	Flag Day	2.00	2.00	2.00	2.00
43.	E-Governance Fee	35.00	35.00	35.00	35.00
44.	Syllabus Fee	50.00	50.00	50.00	50.00
45.	Reading Room	20.00	20.00	20.00	20.00
46.	Plantation	10.00	10.00	10.00	10.00
47.	Placement Cell	15.00	15.00	15.00	15.00
48.	Rover&RangerFee	20.00	20.00	20.00	20.00
49.	Social Service	10.00	10.00	10.00	10.00
50.	N.S.S.	10.00	10.00	10.00	10.00
51.	Gate Security	100.00	100.00	100.00	100.00
	Total	5,279.00	5,334.00	6,297.00	6,372.00

NB :- Additional fees will be collected from the +3 1st Year students as per provision after confirmation of autonomous status by the Govt. of Orissa during the session 2009-10.

**Principal,
Vyasanagar College, Jajpur Road**

COLLEGE IMPORTANT PHONE

V.N. COLLEGE PRINCIPAL 06726-220296

WOMEN'S HOSTEL, V.N.C. 06726-223310

BOY'S HOSTEL, V.N.C. 06726-223310

SAMS 9937606800

9938262330

INTER-COME PHONE NUMBERS

1.	Principal	201
2.	Staff Correse Room	202
3.	Head Clerk	203
4.	Account Sector	204
5.	Academic Sector	205
6.	+2 Examination	206
7.	Prof. in charge +2 **	207
8.	Admiration bursar	208
9.	U.G.C. Sector	209
10.	SAMS lab.	210
11.	Chemistry Department	211
12.	Botany Department	212
13.	Physics Department	213
14.	Zoology Department	214
15.	Study Centre	215
16.	Commerce Department	216
17.	Controller of Examinations	217
18.	Library	218

TELEPHONE NOS. OF THE PRINCIPALS
OF NEARBY COLLEGES

N.C. COLLEGE, JAJPUR	06728-22003/222032
K.M.WOMEN'S COLLEGE,	06731-220240
SALAPADAANANDAPUR COLLEGE,	06731-240250
U.N.S.MAHAVIDYALAYA, MUGUPAL	06725-271035
K.S.MAHAVIDYALAY, SINGHPUR	06728-235533
I.G. WOMEN'S COLLEGE, J.K. ROAD	06726-221111
D.D. COLLEGE, KEONJHAR	06766-255443
KAMAKHYANAGAR COLLEGE	06769-220453
MADHUPUR COLLEGE KALAN	06725-270303
SUKINDA COLLEGE, SUKINDA	06726-244422
DHARASHALA COLLEGE, JARAKA	06725-273028
MAATARINIMAHABIDYALAYA, PANIKOILI	06726-240124
B.B. MAHAVIDYALAYACHNDIKHOLE	06725-220288
S.G. COLLEGE, KANIKAPADA	06728-258262
RAMBAG WOMEN'S COLLEGE	06728-250142
B.V. MAHAVIDHYALA, HARIPUR	06726-224586
MADHUBAN COLLEGE, MADHUBAN	06725-271183
P.K. MAHAVIDYALAYA, BAITARANI	8895952555
K.C. MAHAVIDYALAYA, KORAI	06726-220228

DEPARTMENT OF HIGHER EDUCATION

COMMISSIONER CUM SECRETARY 0674-2536862(O)

HIGHER EDUCATION 2396374(R)

FAX-23943275

EPABX-2433

ADDITIONAL SECRETARY

HIGHER EDUCATION 0674-2322435

DIRECTOR OF HIGHER EDUCATION

DIRECTOR, HIGHER EDUCATION 0674-393529(O)

2301105(R)

EPABX-3191

DIRECTOR, VOCATIONAL EDN. 0674-2391233

REGIONAL DIRECTOR, BBSR 0674-2540930

2540520

CHAIRMAN, C.H.S.E.(ORISSA) 0674-23009093

SECRETARY, C.H.S.E 0674-2300905

2555768(R)

CONTROLLER OF C.H.S.E. 0674-230090

2557795

UTKAL UNIVERSITY VANIVIHAR. BBSR

CONTROLLER U.U. EXAMINATION 0674-2582652

DIRECTOR, U.U. 0674-32547932

DFE, ORISSA 0674-2393529

VANIVIHAR PBX 0674-258265(O)

JAJPUR DISTRICT

Dr.Aruna Kumar Sahoo, Minister Higher Edn	9437561614
Mrs.Sarmistha Sethy,M.P	9861086270
Sj.Ashok Kumar Bal, MLA,Korai	9437023044
Sj.Akash Das Nayak, Chairman, Mo College,	9438505587
Sj. Preetiranjana Ghadai, M.L.A. (Sukinda)	9437017465
COLLECTOR, JAJPUR & DM	06728-222001(O) 222330(R)
S.P. JAJPUR	96726-222602,06726-240112
PCR No. 100	9438916240

HOSPITAL & DOCTORS

GOVT. HOSPITAL, JAJPUR ROAD	0674-220888
GOVT.HOSPITAL, DANAGADI	9437251272
F.C. HOSPITAL, J.K. ROAD	0674-220382
DR. R.K. SWAIN. J.K. ROAD	06726-22512/ 220155
DR. GS. SARANGI	06726-220543
DR. PARAMESWAR NAYAK	06726-220506
DR HEMANTAKU. SAHU	06726-220275
DR. B.K. NAYAK, Dental	06726-220688
DR. HARIHAR PATI	06726-220433
DRARUN BISWAL	06726-220502
DR. P.K. SATAPATHY	06726-220658/ 221597

DR. DILLIP KU. ROUT	9853184336
KALINGANAGAR INDUSTRIAL ESTATE	
G.M.F.C. PROJECT, JAJPUR ROAD	06726-2230317/220210
GM, OMC, JAJPUR ROAD	06726-223527
GM. NEELACHAL PLANT	06726-221104
GM VISA STEEL	06726-224447
INDIAN COMPUTER TECH.	06726-222050
GM. JINDAL STEEL	06726-222813

BOOK SALER

PRATIMA BOOKS	06726-220401
PRAVATI BOOK STORE	06726-223281

HOTELS RESTURANT

VIMSEN PALACE	06726-224441
UTSHAV PALACE	06726-223281
HOTEL MAA	06726-220289
HOTEL PANCHALI	06726-223457
ABHINANDAN	06726-220550

OTHER TELEPHONE NUMBER

TECHNO MART CHEMICALS	0671-2302515/2303943
	M: 9437142874
KEMS INDIA	0671-2306485/ 0674-2557191
SCIENTIFIC CORPORATION	0674-25850909
VASUNDHARA APARTMENT, BBSR	0674-2585014

UTKAL SCIENTIFIC INSTRUMENT, BHK	0674-231290
BISWAL SALES, JKR,	06726-220655
AKHANDAAMANIFOUNDARY	06726-220298
PANDA ENTERPRISE	06726-223826
RAJ ELECTRICALS	06726-220604
KALIKAFABRICATION	06726-220075
BUILDING CENTRE, JKR,	06726-2243387
IGNOU, BBSR	9437206323
ARCHITECT (ATRIPATHY), BBSR	9437316388
K. JENA, ENGINEER, JODABAR	9937315471
PRASANTANAYAK (C.A.)	9840734900
GULAM GOSWAMI DEVTA, I.G.R. OFFICE, CTC	0671-2607961

OFFICE OF THE PRINCIPAL, VYASANAGAR
COLLEGE, JAJPUR ROAD
ASSIGNMENT OF CO-CURRICULAR ACTIVITIES FOR
THE SESSION 2021-22

Not in order of Seniority

<i>Sl. No.</i>	<i>Assignment</i>	<i>Name</i>
1.	Prof. in, Charge +2 Stream	Dr. Binod Bihari Sahoo Reader in Botany.
2.	Secretary Staff Council	Dr. Binod Bihari Sahoo, Reader in Botany
	Asst. Secretary Staff Council	Dr. Sudhansu Kumar Das, Reader in Commerce
3.	Administrative Bursar	Prof. Dillip Kumar Mohanty, Reader in Pol. Sc
	Associate Administrator Bursar	1. Prof. Amulya Krushna Padhi Reader in Sanskrit 2. Prof. Babrubahan Jena Reader in Pol. Sc 3. Prof. Dillip Kumar Rout Lecturer in English
4.	Academic Bursar	Prof. Ashok Kumar Mishra
	Associate Academic Bursar	Reader in Mathematics 1. Prof. Amulya Krushna Padhi Reader in Sanskrit 2. Prof. Ranjit Kumar Pahi Lect. in Odia 3. Sri Jagannath Behera

- | | |
|---|-----------------------------------|
| | Lect. in Economics |
| 5. Accounts Bursar | Dr. Dasaratha Sahu |
| Associate Accounts Bursar | Lect. in Chemistry |
| | 1.Prof.Radhika Ranjan |
| | Kanungo Lect. in Physics |
| | 2. Prof.Bishnu Barudi |
| | Lect. in Commerce |
| | 3.Prof.RupeshKumar Moharana |
| | Lect. in Economics |
| 6. CAPA Committee | 1. Accounts Bursar |
| | 2.Prof.Pravat Kumar Swain, |
| | Reader in Botany |
| | 3. Dr.Ramesh Ch. Samal, |
| | Reader in Commerce |
| 7. Student Academic Management System Autonomous (SAMS) | |
| Admission In Charge | Prof. Ajaya Kumar Mahakud, |
| | Reader in Pol Sc. |
| Help Desk III Charge | Prof. (Capt.)Purna Chandra Swain, |
| | Lecturer in Sanskrit |
| Validation Team Member | Dr Golaka Bihari Mahakud, |
| | Lecturer in Pol. Sc. |
| | Prof. Ajaya Kumar Panda, |
| | Lecturer In Sanskrit |
| | Prof. Dusmanta Behera, |
| | Lecturer in Commerce |
| 8. Student Academic Management System Junior (SAMS) | |
| Admssion in Charge | Prof. Akshaya Kumar Mohanty, |
| | Reader in Odia |

Help Desk in Charge	Prof. Ranjit Pahi, Lecturer in Odia
Validation Team Member	Prof. Rajesh Kumar Sahoo, Lecturer In History Prof. Narendra Prasad Behera, Lecturer in Philosophy Prof (Miss) Sandhyarani Das, Lecturer in Socioiogy
9. Advisor College Union	Prof. Santosh Kumar Rath, Reader in Physics
Ass. Advisor, College Union	1. Prof. Ajaya Kumar Mahakud, Reader in Pol. Sc. 2. Prof. Ranjit Kumar Pahi, Lecturer in Odia 3. Prof. Narendra Prasad Behera, Lecturer in Philosophy 4. Sri Ramesh Chandra Behera, Demonstrator in Physics
10. Vice- President	Prof. Gouranga Charan Mallick, Reader in Odia
+ 2 Cultural Association	1. Prof. Jeevanbandhu Dass, Lecturer in Zoology
Associate Vice President	2. Dr.(Mrs.)Pragyana PrabartikaDash, Lecturer in Eng.
+2 Cultural Association	3. Prof. Khitish Kumar Mohapatra, Lecturer in Pol. Sc. 4. Sri Surendra Kumar Sahoo, Demonstrator in Botany

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| 11. Examination Section(Auto.) | Prof. Raj Kishore Pahi, |
| Controller | Reader in Economics |
| Deputy Controller | Prof. Radhika Ranjan Kanungo, |
| | Lecturer in Physics |
| Assistant Controller | Prof. (Miss) Leena Mohanty, |
| | Lecturer in Chemistry |
| Member | Prof. Arabinda Bose, |
| | Lecturer in History |
| | Prof. (Miss) Sandhyarani Das, |
| | Lecturer in Sociology |
| 12. Prof. in Charge of Examination Sec.
(CHSE) | Prof. Upendra Kumar Swain, |
| Associate Prof. in Charge | Reader in English |
| | 1. Prof. Gouranga Charan Mallick, |
| | Reader in Odia |
| | 2. Dr. (Mrs.) Poonpun Das, |
| | Lecturer in Zoology |
| | 3. Prof. Ranjit Kumar Pahi, |
| | Lecturer in Odia |
| | 4. Prof. (Mrs.) Subhasini Mishra, |
| | Lecturer in Geology |
| | 5. Sri Ratnakar Swain, |
| | Demonstrator in Chemistry |
| 13. NAAC Committee &
SSR Editorial Board | 1. Dr. Sudhansu Kumar Das, |
| | Reader in Commerce |
| | 2. Prof. Barubahan Jena, |
| | Reader in Pol. Sc. |
| | 3. Prof. Ajaya Kumar Mahakud, |
| | Reader in Pol. Sc. |

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| | 4. Prof. Dillip Kumar Rout,
Lecturer in English |
| | 5. Prof. Bibekananda Jena,
Lecturer in Mathematics |
| | 6. Prof. Rupesh Ku. Moharana,
Lecturer in Economics |
| 14. Academic Quality & Class
Supervision Committee | +2 In charge, Administrative Bursar
& Academic Bursar |
| Arts | 1. Prof. Prafulla Kumar Swain,
Reader in Physics |
| | 2. Dr.(Mrs.) Poonpun Das, Lecturer
in Zoology |
| Science | 1. Prof. Upendra Kumar Swain,
Reader in English |
| | 2. Prof. (Mrs) Priti Pattanaik,
Lecturer in Philosophy |
| Commerce | 1. Prof. Akshaya Kumar Mohanty,
Reader in Odia |
| | 2. Prof. Ajaya Kumar Das,
Lecturer in Psychology |
| 15. Vice-President, Athletic Club | Prof. Md. Tika Khan,
Reader in Mathematics |
| | 1. Prof. Jeevanbandhu Dass,
Lecturer in Zoology |
| | 2. Prof. Ranjan Ku. Sahoo,
Lecturer in Mathematics |
| | 3. Prof. Jagabandhu Sahoo,
Lecturer in Pol. Sc. |

4. Prof. (Miss) Krishnabit Rout,
Lecturer in Education
6. Sri Pradosh Ranjan Ray,
Demonstrator in Botany
16. Vice-President, Dramatic Society Prof. (Mrs.) Diptimayee Das,
Reader in Odia
 - Associate Vice-President, 1. Dr. (Mrs.) Poonpun Das,
Athletic Club Lecturer in Zoology
 - Associate Vice-President 2. Prof. Jeevanbandhu Dass,
Dramatic Association Lecturer in Zoology
 3. Prof. Ajaya Kumar Panda,
Lecturer in Sanskrit
 4. Dr. Ashok Kumar Sahoo,
Lecturer in Commerce
 5. Prof. Bikash Kumar Behera,
Lecturer in Education
 6. Prof. Tanmay Kumar Prusty,
Lecturer in Zoology
17. Vice-President, S.S.G. & S.A.F. Prof. Prafulla Kumar Swain,
Associate Vice-President Reader in Physics
 - S.S.G. & S.A.F. 1. Prof. Bibekananda Jena,
Lecturer in Mathematics
 2. Prof. (Mrs.) Reena Roy,
Lecturer in Chemistry
 3. Prof. (Miss) Mousumi Lenka,
Lecturer in Philosophy
 4. Sri Rabindra Ku Dubei,
Demonstrator in Chemistry

18. Prof. In-Charge U.G.c. Projects
1. Dr. Sudhansu Kumar Das,
Reader in Commerce
 2. Prof. Rupesh Ku. Moharana,
Lecturer in Economics
 3. Prof. Durga Charan Mangual,
Lecturer in History
19. Construction, Repairing & Maintenance Committee
1. Prof. Amulya Krushna Padhi,
Reader in Sanskrit
 2. Dr. Ramesh Chandra Samal,
Reader in Commerce
 3. Prof. Sanatan Das, Lecturer in
Economics
 4. Prof. Ajaya Kumar Panda,
Lecturer in Sanskrit
 5. Prof. Khitish Kumar Mohapatra,
Lecturer in Pol.Sc.
 6. Sri Ramesh Chandra Behera,
Demonstrator in Physics
 7. Sri Ratnakar Swain,
Demonstrator in Chemistry
20. Vice-Chairman Anti-Ragging Committee
- A) Anti-Ragging Cell
1. Dr. Binod Bihari Sahoo,
Reader in Botany
 2. Prof. Amulya Krushna Padhi,
Reader in Sanskrit
 3. Prof. Md. Tika Khan,
Reader in Mathematics

4. Prof (Mrs.) Diptimayee Das,
Reader in Odia

5. Prof. (Mrs.) Priti Pattanaik,
Lecturer in Philosophy

6. Prof. (Miss) Annapurna Rout,
Lecturer in Sociology

7. Sri Pradeep Kumar Jena,
Demonstrator in Zoology

B) Anti-Ragging Squad

1. Dr. Binod Bihari Sahoo,
Reader in Botany

2. Prof. (Mrs.) Mamata Samal,
Reader in Chemistry

3. Dr. (Mrs.) Poonpun Das,
Lecturer in Zoology

4. Prof. Ajaya Ku. Mahakud,
Reader in Pol. Sc.

5. Prof. Narendra Prasad Behera,
Lecturer in Philosophy

6. Prof. Tanmay Kumar Prusty,
Lecturer in Geology

7. Sri Madhusudan Jena,
Demonstrator in Physics

21. College Purchase Committee

1. Administrative Bursar

2. Accounts Bursar

3. Dr. Ramesh Chandra Samal,
Reader in Commerce

4. Prof. Ranjit Kumar Pahi,
Lecturer in Odia

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| | 5. Prof. Sanatan Das,
Lecturer in Economics |
| | 6. Sri Bhimsen Das,
Demonstrator in Chemistry |
| | 7. Sri Ratnakar Swain,
Demonstrator in Chemistry |
| 22. Discipline Committee | +2 In-Charge and All H.O.D.s |
| 23 Vice-President,
Boys Common Room | Prof. Ranjit Kumar Pahi,
Lecturer in Odia |
| Associate Vice-President,
Boys Common Room | 1. Prof. Tapas Ranjan Panda,
Lecturer in Education |
| | 2. Prof. Ajaya Kumar Das,
Lecturer in Psychology |
| | 3. Prof. Bikash Kumar Behera,
Lecturer in Education |
| | 4. Prof. Khitish Ku. Mohapatra,
Lecturer in Pol.Sc. |
| | 5. Prof. Prasanna Ku. Mishra,
Lecturer in Botany |
| | 6. Sri Pradeep Kumar Jena,
Demonstrator in Zoology |
| 24. Vice-President,
Girls Common Room | Prof. (Mrs.) Mamata Samal,
Reader in Chemistry |
| Associate Vice-President,
Girls Common Room | 1. Dr. (Mrs.) Sucheta Mishra,
Lecturer in Physics |
| | 2. Prof. (Miss) Leena Mohanty,
Lecturer in Chemistry |
| | 3. Prof. (Miss) Pramodini Tarai, |

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| | Lecturer in Economics |
| | 4. Prof. (Mrs.) Priti Pattanaik,
Lecturer in Philosophy |
| | 5. Prof. (Mrs.) Chirasmitha Mishra,
Lecturer in Zoology |
| | 6. Mrs. Chhabila Sahoo,
Demonstrator in Zoology |
| 25. Vice-President Planning Forum | Prof. Raj Kishore Pahi, |
| Associate Vice-President,
Planning Forum | Reader in Economics
All Faculty Members of the
Department of Economics |
| 26. Vice-President Commerce Society | Dr. Ramesh Chandra Samal,
Reader in Commerce
All Faculty Members of the
Department of Commerce |
| Associate Vice-President,
Commerce Society | |
| 27. Vyasanagar College Cell
against Sexual Harassment | 1. Prof. Dillip Kumar Mohanty,
Reader in Pol. Sc
2. Prof. (Mrs) Mamata Samal,
Reader in Chemistry
3. Prof. (Mrs.) Subhasini Mishra,
Lecturer in Geology
4. Prof. (Miss) Mousumi Mishra,
Lecturer in Psychology
5. Prof. (Miss) Nibedita Sahoo,
Lecturer in Commerce
6. Mrs. Baijayantimala BAL,
Demonstrator in Physics
7. Dr. Kanika Dey,
Retired Lecturer in Odia |

28. Vice-President Science Society Prof. Prafulla Kumar Swain,
Reader in Physics
Associate Vice-President, 1. Prof. (Mrs.) Mamata Samal,
Science Society Reader in Chemistry
2. Dr. (Mrs.) Poonpun Das,
Lecturer in Zoology
3. Prof. Md. Tika Khan,
Reader in Mathematics
4. Prof. (Miss) Subhasini Mishra,
Lecturer in Geology
5. Prof. (Mrs.) Mamata Mayee Rout,
Lecturer in I.T.
29. Chief Editor, College Magazine Prof. Gouranga Charan Mallick,
Reader In Odia
Editorial Board 1. Prof. Ranjit Ku. Pahi,
Lecturer in Odia
2. Dr. (Mrs.) Pragyan Prabantika Das,
Lecturer in English
3. Prof. Ajaya Kumar Panda,
Lecturer in Sanskrit
30. Chief Editor, College Calendar Prof. Md. Tika Khan,
Reader in Mathematics
Editorial Board 1 Prof Jeevanbandhu Dass,
Lecturer in Zoology
2. Dr. Orllrp Kumar Behera,
Lecturer In Physics

3. Dr. Golaka Bihari Mahakud,
Lecturer in Pol. Sc.
 4. Prof. Dusmanta Ku. Behera,
Lecturer in Commerce
 5. Prof. (Mrs.) Mousumi Mishra,
Lecturer in Psychology
31. Prof. In-Charge, College Library
1. Dr. Sujata Otta,
Reader in Chemistry
 2. Prof. Bibekananda Jena,
Lecturer in Mathematics
 3. Prof. Jagabandhu Sahoo,
Lecturer in Pol. Sc.
 4. Prof. Dusmanta Ku Behera,
Lecturer in Commerce
32. Prof. In-Charge of Govt. +2
Vocational Junior College
1. Prof. Ashok Kumar Mishra,
Reader in Mathematics
 2. Dr. Ashok Ku. Sahoo,
Lecturer in Commerce
 3. Dr. Priya Ranjan Behera,
Lecturer in Botany
33. Prof. In-Charge of
Career Oriented Courses
1. Prof. Pravat Ku. Swain,
Reader in Botany
 2. Prof. Bikash Ku. Behera,
Lecturer in Education
 3. Prof. Ajaya Ku. Panda,
Lecturer in Sanskrit
 4. Prof. (Miss) Krishnabit Rout,
Lecturer in Education

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| 34. Prof. In-Charge
of Computer Lab | 1. Prof. Santosh Ku. Rath,
Reader in Physics
2. Prof. Bibekananda Jena,
Lecturer in Mathematics
3. Prof.(Mrs.) Mamatamayee Rout,
Lecturer In LT.
4. Prof. Guru Prasanna Sahoo,
Lecturer in Mathematics |
| 35. Prof. In-Charge
of Study Centre | 1. Prof. (Mrs.) Reena Ray,
Lecturer in Chemistry
2. Prof. Ajaya Ku. Das,
Lecturer in Psychology
3. Prof. Ranjan Ku. Sahoo,
Lecturer in Mathematics
4. Prof. (Mrs.) Jyotirmayee Sahoo,
Lecturer in Zoology
5. Sri Pradosh Ranjan Ray,
Demonstrator in Botany |
| 36. Prof. In-Charge,
Vyasa Lectures | 1. Prof. Akshaya Ku. Mohanty,
Reader in Odia
2. Prof. (Capt.) Purna Ch. Swain,
Lecturer in Sanskrit
3. Dr. Golaka Bihari Mahakud,
Lecturer in Pol. Sc.
4. Dr.(Mrs.)PragyanPrabartika Dash
Lecturer in Eng.
5. Prof. (Miss) Sandhyarani Das,
Lecturer in Sociology |

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| 37. Prof. In-Charge of
Wall Magazine "Vyasaprabha" | 1. Dr. (Mrs.) Sujata Otta,
Reader in Chemistry
2. Prof. Gouranga Charan Mallick,
Reader in Odia
3. Prof. Ranjit Ku. Pahi,
Lecturer in Odia
4. Dr. (Mrs.) Pragyan Prabantika Dash
Lecturer in Eng.
5. Prof. (Mrs.) Manomaya Mishra,
Lecturer in Geology |
| 38. Prof. In-Charge of
College & General Stores | 1. Prof. Babrubahan Jena,
Reader in Pol. Sc.
2. Prof. (Capt.) Purna Ch. Swain,
Lecturer in Sanskrit
3. Sri Bhimasen Das,
Demonstrator in Chemistry
4. Sri Ratnakar Swain,
Demonstrator in Chemistry |
| 39. Prof. In-Charge of Time Table | 1. Dr. Dasarath Sahoo,
Lecturer in Chemistry
2. Prof. Jagabandhu Sahoo,
Lecturer in Pol. Sc.
3. Prof. Dusmanta Behera,
Lecturer in Commerce |
| 40. Prof. In-Charge Scholarship | 1. Prof. Prafulla Ku. Swain,
Reader in Physics
2. Prof. Tapas Ranjan Panda,
Lecturer in Education |

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| | 3. Prof. Prasanna Ku. Mishra,
Lecturer in Botany |
| | 4. Prof. (Miss) Annapurna Rout,
Lecturer in Sociology |
| | 5. Sri Damodar Rout,
Demonstrator in Education |
| 41. Prof. In-Charge of
Extra Mural Lectures | 1. Prof. Upendra Kumar Swain,
Reader in English |
| | 2. Prof. Amulya Krushna Padhi,
Reader in Sanskrit |
| | 3. Prof. Ajaya Kumar Panda,
Lecturer in Sanskrit |
| | 4. Prof. (Mrs.) Priti Pattanaik,
Lecturer in Philosophy |
| | 5. Prof. (Miss) Mousumi Lenka,
Lecturer in Sociology |
| 42. Prof. In-Charge of Campus
Environment Management Cell | 1. Prof. (Mrs.) Mamata Samal,
Reader in Chemistry |
| | 2. Prof. (Capt.) Purna Ch. Swain,
Lecturer in Sanskrit |
| | 3. Prof. (Miss) Leena Mohanty,
Lecturer in Chemistry |
| | 4. Prof. (Miss) Pramodini Tarai,
Lecturer in Economics |
| | 5. Prof. Prasanna Kumar Mishra,
Lecturer in Botany |
| | 6. Sri Niranjan Prusty, P.E.T. |

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| 43. Officers In-Charge of Internal Audit | <ul style="list-style-type: none">1. Prof.Md. Tika Khan,
Reader in Mathematics2. Prof. Sanatan Das,
Lecturer in Economics3. Prof. Jagannath Behera,
Lecturer in Economics |
| 44. Prof. in-Charge of Cycle Stand | <ul style="list-style-type: none">1. Prof. Sanatan Das,
Lecturer in Economics2. Prof. Khitish Ku. Mohapatra,
Lecturer in Pol. Sc.3. Dr. Ashok Ku. Sahoo,
Lecturer in Commerce4. Prof. (Mrs.) Manomaya Mishra,
Lecturer in Geology |
| 45. E.P.F./P.F./N.P.S. Implementation Committee | <ul style="list-style-type: none">1. Prof. Radhika Ranjan Kanungo,
Lecturer in Physics2. Prof. Dillip Kumar Rout,
Reader in English3. Prof. Ranjit Kumar Pahi,
Lecturer in Odia4. Sri Ratnakar Swain,
Demonstrator in Chemistry |
| 46. Residential Committee | <ul style="list-style-type: none">1. Prof. In-Charge of +2 Stream2. Hostel Warden3. Supdts. and Asst. Supdts.
of All Hostels4. All Bursars |

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| 47. Placement Cell | 1. Prof. Santosh Kumar Rath,
Reader in Physics
2. Dr. Sudhansu Ku. Das,
Reader in Commerce
3. Prof. (Mrs.) Lopamudra Nanda,
Lecturer in Zoology
4. Prof. (Mrs.) Atasi Kusuma Nayak,
Lecturer in Botany |
| 48. Prof. In-Charge of Career
Counselling & Skill Development | 1. Prof. Santosh Kumar Rath,
Reader in Physics
2. Dr. Sudhansu Ku. Das,
Reader in Commerce
3. Prof. Tapas Ranjan Panda,
Lecturer in Education.
4. Prof. Jeevanbandhu Das,
Lecturer in Zoology
5. Prof. (Miss) Mousumi Mishra,
Lecturer in Psychology |
| 49. Prof.-in-charge of DSA
Associate Prof.-in-Charge of DSA | Prof. Santan Das,
Lecturer in Economics
1. Prof. Ajaya Ku. Panda,
Lecturer in Sanskrit
2. Sri Jayanta Das Jadab,
Demonstrator in Physics |
| 50. Counselor, Y.R.C
Asso. Counsellors Y.R.C | Prof. (Mrs.) Chirasmitta Mishra,
Lecturer in Zoology
1. Dr. Dillip Kumar Behera,
Lecturer in Physics |

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| | 2. Prof.(Mrs.)Atasi Kusuma Nayak,
Lecturer in Botany |
| | 3. Sri Surendra Ku Sahoo,
Demonstrator in Botany |
| 51. Officers In-Charge of N.C.C | 1. Prof. (Capt.) Purna Ch. Swain,
Lecturer in Sanskrit |
| | 2. Prof. Narendra Prasad Behera,
Lect. in Philosophy |
| | 3. Prof. (Mrs.) Chirasmitta Mishra,
Lecturer in Zoology |
| 52. P.O of N.S.S. | 1. Prof. Gouranga Charan Mallick,
Reader in Odia |
| Degree Boys Units | 2. Prof. Jagabandhu Sahoo,
Lecturer in Pol. Sc. |
| Girls Units | 1. Dr. Pragyan Prabartika Dash,
Lecturer in Eng. |
| Junior Boys Units | 1. Prof. Bishnu Barudi,
Lecturer in Commerce |
| 53. Officer In-Charge of Rovers &
Rangers Unit | Dr. Priya Ranjan Behera,
Lecturer in Botany |
| 54. Supdt.of Boys Hostel(Indradhanu) | Prof. Ranjit Kumar Pahi,
Lecturer in Odia |
| Dy. Supdt. of Boys Hostel
(Indradhanu) | 1. Dr. Dillip Ku. Behera,
Lecturer in Physics |
| | 2. Dr. Golaka Bihari Mahakud,
Lecturer in Pol. Sc. |

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| 55. | Supdt. of Women's
Hostel-I (East) (Brahamani)
Dy. Supdt. of Women's Hostel
(Brahmani) | Dr.(Mrs.) Pragyana Prabartika Dash,
Lecturer in Eng.
1. Prof. (Miss) Sandhyarani Das,
Lecturer in Sociology
2. Prof. (Miss) Mousumi Lenka,
Lecturer in Philosophy |
| 56. | Supdt. of Women's
Hostel-I (West) (Baitarani)
Dy. Supdt. of Women's Hostel
(Baitarani)

Hostel Warden | Dr.(Mrs.) Sucheta Mishra,
Lecturer in Physics
1. Prof. (Mrs) Atasi Kusuma Nayak,
Lecturer in Botany
2. Prof. (Miss) Annapurna Rout,
Lecturer in Sociology
Dr. Binod Bihari Sahoo,
Reader in Botany |
| 57. | Secretary, Employees Credit
Co-operative Society | 1. Prof. Sanatan Das,
Lecturer in Economics
2. Prof. Prasanna Kumar Mishra,
Lecturer in Botany |
| 58 | Secretary, Consumer
Co-operative Stores | 1. Prof. Ranjan Kumar Sahoo,
Lecturer in Mathematics
2. Prof. Narendra Prasad Behera,
Lecturer in Philosophy
3. Sri Pradip Kumar Jena,
Demonstrator in Zoology |
| 59. | Students Grievance
Redressal Cell | 1. Officer In-Charge of +2 Stream
2. Advisor of College Union |

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| | 3. Vice-President of +2 Cultural Association |
| | 4. All Bursars |
| | 5. Sr. most Members of the Teaching Staff of All Streams |
| 60. Resource Mobilization Committee | 1. Officer In-Charge of +2 Stream |
| | 2. All Bursars |
| 61. Funds Regulatory Committee | 1. Officer In-Charge of +2 Stream |
| | 2. Administrative Bursar |
| | 3. Accounts Bursar |
| 62. Research Analysis/ Extension Service Committee | 1. Dr. Binod Bihari Sahoo, Reader in Botany |
| | 2. Dr. Sudhanshu Ku. Das, Reader in Commerce |
| | 3. Dr. Dasarath Sahoo, Lecturer in Chemistry |
| 63. Officer In-Charge of Book Bank & Seminar Library | 1. All H.O.D.s |
| | 2. Prof. (Mrs.) Diptimayee Das, Reader in Odia |
| | 3. Prof. Gouranga Ch. Mallick, Reader in Odia |
| | 4. Prof. Jeevanbandhu Dass, Lecturer in Zoology |
| | 5. Prof. Bikash Ku. Behera, Lecturer in Education |
| | 6. Prof. (Mrs.) Lopamudra Nanda, Lecturer in Zoology |

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| 64. Officer In-Charge Reserve
Section of Library & Study Centre | 1. Prof. Ajaya Kumar Mahakud,
Lecturer in Pol. Sc.
2. Prof. (Miss) Krishnabit Rout,
Lecturer in Education
3. Prof. (Miss) Nibedita Sahoo,
Lecturer in Commerce |
| 65. Officer In-Charge of
Photocopy Section | 1. Prof. Radhika Ranjan Kanungo,
Lecturer in Physics
2. Prof. Jayanta Kumar Nayak,
Lecturer in Chemistry
3. Prof. Sanatan-Das,
Lecturer in Economics
4. Sri Bhimsen Das,
Demonstrator in Chemistry |
| 66. Yoga / Meditation | 1. Prof. Bibekananda Jena,
Lecturer in Mathematics
2. Mrs. Baijayantimala Bal,
Demonstrator in Physics
3. Sri Surendra Kumar Sahoo,
Demonstrator in Botany |
| 67. Film Appreciation Club | 1. Prof. Upendra Kumar Swain,
Reader in English
2. Dr. (Mrs.) Prativa Parida,
Lecturer in Botany
3. Prof. (Mrs.) Subhasini Mishra,
Lecturer in Geology
4. Prof. Dusmanta Ku. Behera,
Lecturer in Commerce |

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| 68. Academic Quality Assessment Committee | 1. Officer In-Charge +2 Stream
2. Administrative Bursar
3. Academic Bursar
4. Controller of Examinations
5. Prof. In-Charge of Non-Autonomous Examinations |
| 69. Autonomous Implementation Committee | 1. Administrative Bursar
2. Accounts Bursar
3. Academic Bursar
4. Controller of Examinations
5. Prof. In-Charge of U.G.C |
| 70. Laughing Club | 1. Prof. Upendra Ku. Swain,
Reader in English
2. Prof. Ranjit Ku. Pahi,
Lecturer in Odia
3. Dr. Dillip Ku. Behera,
Lecturer in Physics |
| 71. Co-Ordinator I.Q.A.C | 1. Prof. Bibekananda Jena,
Lecturer in Mathematics
2. Prof. Jagannath Behera,
Lecturer in Economics
3. Prof. Dusmanta Ku. Behera,
Lecturer in Commerce |
| 72. Nodal officer, AISHE | Prof. Dillip kumar Rout,
Lecturer in English |
| 73. Prof. in Charge of College Canteen | Prof. Santan Das,
Lecturer in Economics |
| 74. College Website | 1. Prof. Bibekananda Jena,
Lecturer in Mathematics |

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|---|---|
| | 2. Prof. Dusmanta Ku. Behera,
Lecturer in Commerce |
| | 3. Prof. (Mrs.) Mamatamayee
Rout, Lecturer in IT |
| 75. Examination Committee
(Autonomous) | 1. Principal (ex-officio), Chairman |
| | 2. Dr. Binod Bihari Sahoo,
Reader in Botany |
| | 3. Controller of Examination |
| | 4. Administrative Bursar |
| | 5. Academic Bursar |
| | 6. Accounts Bursar |
| 76. Staff Grievance Redressal Cell | 1. +2 In-Charge |
| | 2. Administrative Bursar |
| | 3. Accounts Bursar |
| | 4. Academic Bursar |
| | 5. Prof.(Mrs.) Mamata Samal,
Reader in Chemistry |
| 77. Prof. In-Charge of
College Guest House | Prof.(Capt) Purna Ch. Swain,
Lecturer in Sanskrit |
| 78. PIO, RTI | Prof. Babrubahan Jena,
Reader in Pol. Sc. |
| Asst. PIO, RTI | Prof. Ranjit Ku. Pahi,
Lecturer in Odia |
| 79. Eco/ Nature Club | 1. Prof. Tapas Ranjan Panda,
Lecturer in Education |
| | 2. Dr. Golaka Bihari Mahakud,
Lecturer in Pol. Sc. |
| | 3. Dr. Priya Ranjan Behera,
Lecturer in Botany |

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| | 4. Prof. (Mrs.) Atasi Kusuma Nayak,
Lecturer in Botany |
| 80. S.c. / S.T. Cell | 1. Prof. Bishnu Barudi,
Lecturer in Commerce
2. Prof. (Miss) Pramodini Tarai,
Lecturer in Economics
3. Sri Bhimsen Das,
Demonstrator in Chemistry
4. Sri Madhusudan Jena,
Demonstrator in Physics |
| 81. National Day/ National Festival
Celebration Committee | 1. Dr. (Mrs.) Sujata Otta,
Reader in Chemistry
2. Prof. Gouranga Ch. Mallick,
Reader in Odia
3. Prof. (Capt.) Purna Ch. Swain,
Lecturer in Sanskrit |
| 82. Remedial/ Mentoring Committee | 1. Academic Bursar
2. Professor In-Charge of UGC
3. Admission In-Charge
(Degree & +2) |
| 83. Proctorial Classes
Chief Proctor
Dy. Chief Proctor | 1. Academic Bursar
1. H.O.D.s of the Concerned
Departments |
| 84. Institutional Industry
Collaboration Committee | 1. Prof. Prabhat Ku. Swain,
Reader in Botany
2. Dr. Ramesh Ch. Samal,
Reader in Commerce
3. Dr. Sudhansu Ku. Das,
Reader Commerce |

85. Unfair Means Inquiry Committee
1. Controller of Examinations
 2. Prof. In-Charge of Examination
 3. Administrative Bursar
 4. Academic Bursar
 5. Prof. Amulya Krushna Padhi, Reader in Sanskrit
86. World Bank Projects Co-Ordinator
Asst. Co-ordinator
- Prof. Amulya Krushna Padhi, Reader in Sanskrit
Prof. Brahmananda Sahoo, Lecturer in Chemistry
87. Odisha State Open University, Coordinator
- Prof. Ajaya Ku. Das, Lecturer in Psychology
88. "MO COLLEGE" Co-ordinator
- Prof. Amulya Krushna Padhi, Reader in Sanskrit
89. Prof. In-Charge of Language Lab
1. Prof. Dillip Ku. Rout, Lecturer in English
 2. Dr. Pragyan Prabartika Dash, Lecturer in English
90. Finance Committee
College Internal Matter
1. Principal
 2. Accounts Bursar
 3. Prof. In-Charge +2 Stream
 4. Administrative Bursar
 5. Academic Bursar
91. Security Supervision
1. Prof. Sanatan Das, Lecturer in Economics
 2. Prof. Rajat Ku. Das, Lecturer in History
 3. Dr. Golak Bihari Mahakud, Lecturer in Pol.Sc.

	4. Dr. Dillip Ku. Behera, Lecturer in Physics
	5. Prof. Guru Prasanna Sahoo, Lecturer in Math.
	6. Prof. Ranjan Ku. Sahoo, Lecturer in Math.
	7. Sri Ramesh Ch. Behera, Demonstrator in Physics
92. Officer in Charge of OTG	Controller of Examination
93. Nodal Officer, NAD	Dy. Controller of Examination
94. Tabulators	
+2 2nd Yr Arts	Prof. (Mrs.) Lopamudra Nanda, Lecturer in Zoology
+2 2nd Yr. Commerce	Prof. Tanmaya Ku. Prusty, Lecturer in Geology
+2 2nd Yr. Science	Prof. (Mrs.) Atasi Kusuma Nayak, Lecturer in Botany
+2 1st Yr. Arts	Prof. (Mrs.) Jyotirmayee Sahoo, Lecturer in Zoology
+2 1st Yr. Commerce	Prof. (Miss) Annapurna Rout, Lecturer in Sociology
+2 1st Yr. Science	Prof. (Miss) Mousumi Lenka, Lecturer in Philosophy

All HODs of Arts faculties will act as Vice President of their concerned Subject Associations.

Principal
V.N. (Auto.) College, Jajpur Road

VYASANAGAR AUTONOMOUS COLLEGE**+3 F.D. Examinations, 2021 (2018 Admission Batch)****Subject-Wise Merit List****Arts**

Honours	Exam Roll No.	Name of the Student	Mark Secured
1. Hist	0118015	Mousam Mehena	1073
2. Eco	10218011	Jayashree Rana	1131
3. Eng	10318014	Sonit Mitre	1031
4. Soc	10418010	Kasturi Sahoo	1001
5. Odia	10518026	Snehalata Behera	997
6. Phil	10618005	Lopamudra Sha	1007
7. PolSc	10718033	Suryanakta Khilar	1047
8. Sans	10818005	Jyotirmayee Nanda	1199
9. Psy	10918015	Sadhui Ritumbhara	1194
10. Edn	11018021	Romalin Patra	1219

Science

1. Phy	20118031	Pratikshya Ranjan Tripathy	1284
2. Chem	20218008	Ashalata Swain	1273
3. Math	20318006	Archana Jena	1054
4. Geol	20418008	Biswajit Rout	1276
5. Bot	20518014	Geetismita Pal	1267
6. Zool	20618038	Sangita Das	1243

Commerce

1. Com	30118044	Biswajeet Jena	1091
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OUR BEST GRADUATES - 2021

Arts

Honours	Exam Roll No.	Name of the Student	Mark Secured
1. Education	11018021	Romalin Patra	2147

Science

1. Chem	20218008	Ashalata Swain	2310
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Commerce

1. Comm	30118228	S.K.Mohanty	1977
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Our Achievers

Inter College Athletic Meet - 2021 Held at Adashapur College, Cuttack

Rajani Hembram - Got Gold Medal (5000mtrs Race Boys)

Nisikanta Munda - Got Bronze Medal (5000mtrs Race Boys)

Rajani Hembram - Got Silver Medal (Javelin Throw Boys)

Namita Tudum - Got Bronze Medal (5000mtrs Race Girls)

Common Holiday List for Degree Colleges coming under Higher Education Department for the Calendar Year-2022				
Sl.No.	Occasion	Date of Celebration	Day	No. of holidays excluding Sundays
1	New Year Day	01.01.2022	Saturday	1
2	Makar Sankranti/Pongal	14.01.2022	Friday	1
3	Republic Day	26.01.2022	Wednesday	1
4	Basanta Panchami	05.02.2022	Saturday	1
5	Maha Shivaratri	01.03.2022	Tuesday	1
6	Panchayatraj Divas	05.03.2022	Saturday	1
7	Dola Purnima	18.03.2022	Friday	1
8	Holi	19.03.2022	Saturday	1
9	Utkal Divas	01.04.2022	Friday	1
10	Mahabishuba Sankranti	14.04.2022	Thursday	1
11	Good Friday	15.04.2022	Friday	1
12	Id-ul-Fitr	03.05.2022	Tuesday	1
13	Summer Vacation	04.05.2022 to 18.06.2022	Wednesday to Saturday	40 (Excluding 6 Sundays)
14	Ratha Yatra	01.07.2022	Friday	1
15	Bahuda Yatra	09.07.2022	Saturday	1
16	Moharrum	09.08.2022	Tuesday	1
17	Jhulana Purnima	11.08.2022	Thursday	1
18	Independence day	15.08.2022	Monday	1
19	Janmastami	18.08.2022	Thursday	1
20	Ganesh Chaturthi	31.08.2022	Wednesday	1
21	Nuakhai	01.09.2022	Thursday	1
22	Puja Vacation	01.10.2022 to 08.10.2022	Saturday to Saturday	7 (Excluding 1 Sunday)
23	Kali Puja/Diwali	24.10.2022	Monday	1
24	Rasa Purnima	08.11.2022	Tuesday	1
25	Prathamastami	16.11.2022	Wednesday	1
26	Local Holiday			2
		Total number of Holidays		72

DECLARATION

Under Registration of news paper (Central Rules-1-50) Rules-8

1. Place of publication : Vyasnanagar Autonomous College,
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Vyasnanagar
6. Printers Name Maruti Printers
Nationality Indian
Jajpur Road

I Dr.Kusha Chandra Pradhan here by declare that the particulars given above are true to the best of my knowledge and belief.

Sd/-

Dr.Kusha Chandra Pradhan(M.A Mphil,Ph.D),

Principal

Vyasnanagar Autonomous College,

Vyasnanagar, Jajpur Road